

A regularly scheduled meeting of the Township of Liberty was held in the Municipal Building, 349 Mountain Lake Road, Great Meadows on 5 December 2013. The meeting was opened by Mayor John Inscho with Adequate Notice of Meeting and the Pledge of Allegiance at 7:00 p.m.

Present: Mayor John Inscho; Deputy Mayor Carl Cummins; Dan Grover, and Peter Karcher

Absent: Ronald Petersen

Also, Present: Roger Skoog, Municipal Attorney; and, Diane M Pflugfelder, Municipal Clerk/Administrator

REPORTS

COMMITTEEPERSON KARCHER

Pete Karcher reported that the Recreation Commission had the following inquiries;

- #1 – Comparison of the Insurance coverage required for Babe Ruth league vs current municipal policy.
- #2 – Can the beach management position become a funded position within the 2014 budget?
- #3 – Have funds been set aside for installation of beach lighting?
- #4 – What is the status of the completion/expansion of the boat docks?
- #5 – The Recreation Commission continues to pursue a 2014 Community Day Coordinator volunteer.
- #6 – The ball field shed is in need of replacement. Discussion ensued to consider either a stick built or drop off shed. The Recreation Commission has a \$2,000.00 credit at Blue Ridge Lumber.

MUNICIPAL ZONING

A pre-printed report was received from the Municipal Zoning Official for November 2013 and presented to members of the Township Committee for review

MUNICIPAL CLERK/ADMINISTRATOR

A pre-printed report was received from the Municipal Clerk/Administrator for November 2013 and presented to members of the Township Committee for review.

APPROVAL OF MINUTES

A motion by Carl Cummins to adopt the public and executive session minutes of 7 November 2013 carried. Dan Grover abstained.

SILVER AWARD PROJECT PRESENTATION

Brianna Sacco, Girl Scout Troop 248, presented a Silver Award Project proposal for the installation of Reel in and Recycle tubes around Mountain Lake for the collection of discarded fishing line. Brianna Sacco stated that she would collect the discarded materials and submit it to DEP for participation in a weight monitoring program. Following her presentation, the Township Committee approved the proposal.

NEW BUSINESS

MUNICIPAL COURT 2014

Information and financial data was received regarding the proposed expansion of the Municipal Court of North Warren at Hope. Mayor Inscho reported that the proposed expansion was not adopted for 2014. No action to be taken.

MIDDLESEX REGIONAL EDUCATIONAL SERVICES COMMISSION

Following review of the Middlesex Regional Education Services Commission documentation, a motion by Dan Grover to adopt the following Resolution carried.

Resolution #2013.081
Resolution for Member Participation in a
Cooperative Pricing System

WHEREAS, NJSA 40A:11-11(5) authorizes contract units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Middlesex Regional Educational Services Commission, hereinafter referred to as the “Lead Agency” has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services; and

WHEREAS, on 5 December 2013 the governing body of the Township of Liberty, County of Warren, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision of goods and services.

NOW, THEREFORE, BE IT RESOLVED as follows;

TITLE

This Resolution shall be known and may be cited as the Cooperative Pricing Resolution of the Township of Liberty

AUTHORITY

Pursuant to the provisions of NJSA 40A:11-11(5), the Mayor is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the Local Pubic Contracts Law (NJSA 40A:11-1 et seq) and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This Resolution shall take effect immediately upon passage.

CERTIFICATION

I hereby, certify that the above Resolution was adopted by the Township of Liberty at the public meeting held on 5 December 2013.

Vote: aye - Karcher
absent - Petersen
aye - Grover
aye - Cummins
aye - Inscho

John Inscho,
Mayor

MEMORANDUM OF UNDERSTANDING

A Memorandum of Understanding recognizing the Township of Liberty as the subgrantee relating to applications for grants under the Federal Emergency Management Agency (FEMA) Public Assistance and/or Hazard Mitigation program for presidentially declared major disasters was received from the New Jersey State Police Recovery Bureau. Following discussion, a motion by Carl Cummins authorizing the Mayor to execute the Memorandum of Understanding and Certification Regarding Lobbying; Debarment,

Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements carried. Following discussion, the Designation of Applicant’s Agents are to include Diane M Pflugfelder, John E Inscho and Ronald Petersen.

ANNUAL RESIDENTIAL CLEANUP 2014

Mayor Inscho reported that the 2014 Annual Residential Cleanup will be conducted the week of 5 May 2014 and a second session conducted the week of 13 October 2014.

RESOLUTIONS

A motion by Dan Grover to adopt the following Resolution carried.

Resolution #2013.082
Appropriation Transfers

WHEREAS, there appears to be insufficient funds in one or more current budget appropriations to meet the demand thereon for the balance of the current year; and

WHEREAS, there appears to be a surplus in one or more current budget appropriations over and above the demand deemed to be necessary for the balance of the current year.

BE IT RESOLVED by the Township Committee of the Township of Liberty, Warren County, NJ that in accordance with the provision of RS 40A:4-58, that the treasurer be and is hereby authorized and directed to make the following transfers;

| | FROM | TO |
|---------------------|-----------------|-----------------|
| Road s/w | \$918.00 | |
| Administration s/w | | \$42.00 |
| Finance s/w | | \$235.00 |
| Tax Collection s/w | | \$216.00 |
| Tax Assessment s/w | | \$204.00 |
| Land Use s/w | | \$74.00 |
| Zoning s/w | | \$96.00 |
| Dog Regulations s/w | | \$51.00 |
| Total | \$918.00 | \$918.00 |

Vote: aye - Karcher
absent - Petersen
aye - Grover
aye - Cummins
aye - Inscho

John Inscho,
Mayor

A motion by Don Grover to adopt the following Resolution carried.

Resolution #2013.083
Tax Lien Refund

WHEREAS, the Tax Collector recommends to the Township Committee that the necessary administrative action be taken to authorize a refund to the following lienholder.

| Block | Lot | Lien # | Name/Address | Lien Amount | Interest | Premium | Total Refund |
|-------|-----|---------|---|-------------|-------------|-------------|--------------|
| 17 | 13 | 2011-22 | FWDSL & Associates LP 5 Cold Hill Rd S Suite 11 Mendham, NJ 07945 | \$36,726.73 | \$10,547.82 | | \$47,274.55 |
| 38 | 1 | 2012-04 | FWDSL & Associates LP 5 Cold Hill Rd S Suite 11 Mendham, NJ 07945 | \$ 9,831.06 | \$ 391.16 | \$10,500.00 | \$20,722.22 |

BE IT RESOLVED, By a majority of the members of the Township Committee of the Township of Liberty, County of Warren, State of New Jersey that the refund on the above list shall be returned to the parties designated.

Vote: aye - Karcher
 absent - Petersen
 aye - Grover
 aye - Cummins
 aye - Inscho

 John Inscho,
 Mayor

A motion by Dan Grover to adopt the following Resolution carried.

Resolution #2013.084
 Tax Refund

WHEREAS, The Tax Collector recommends to the Township Committee that the necessary administrative action be taken to authorize a refund to the following;

| Block/Lot | Name/Address | Reason | Year | Total Refund |
|-----------|---------------------------------|-------------|------|--------------|
| 21.02/26 | Michael Lasichak/Linda Mainardi | Overpayment | 2009 | \$ 2000.00 |

BE IT RESOLVED, By a majority of the members of the Township Committee of the Township of Liberty, County of Warren, State of New Jersey that the refund on the above list shall be returned to the parties designated.

Vote: aye - Karcher
 absent - Petersen
 aye - Grover
 aye - Cummins
 aye - Inscho

 John Inscho,
 Mayor

A motion by Peter Karcher to adopt the following Resolution carried.

Resolution #2013.085
 Application for Special Permit for Social Affair
 Mountain Lake Fire Company

WHEREAS, an “Application for Special Permit for Social Affair” has been filed by the Mountain Lake Fire Company, 99 Tamarack Road, Belvidere, New Jersey 07823 for said social affair to be held on 2 February 2014 between the hours of 1:00 pm and 3 February 2014, 1:00 am; and

WHEREAS, the submitted application form is complete in all respects, and the State fees have been paid.

BE IT RESOLVED, That the Liberty Township Committee does hereby approve a social affair for the Mountain Lake Fire Company located at 99 Tamarack Road, Belvidere, New Jersey to be held on 2 February 2014 between the hours of 1:00 pm and 3 February 2014, 1:00 am to be held in the area delineated on the application form.

Vote: aye - Karcher
absent - Petersen
aye - Grover
aye - Cummins
abstain - Inscho

John Inscho,
Mayor

PAYMENT OF BILLS

A motion by Peter Karcher to adopt the following Resolution carried.

Resolution #2013.086
Payment of Bills

RESOLVED, that the township committee of the Township of Liberty, does hereby authorize the Finance Department to pay all vouchers when properly endorsed and approved by at least 3/5 majority of the township committee in the amount of \$534,412.57.

Vote: aye - Karcher
absent - Petersen
aye - Grover
aye - Cummins
aye - Inscho

John Inscho,
Mayor

PUBLIC COMMENT was opened at 7:25 pm.

Lisa Thomas – Ms. Thomas thanked Mr. Cummins for his campaign letter and questioned some of the comments that were contained within.

At 7:33 pm a motion by John Inscho to adopt the following Resolution carried.

Resolution #2013.087

WHEREAS, the Open Public Meetings Act P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exists; and

WHEREAS, the Governing Body may wish to discuss any of the following conditions; confidential provisions of Federal Law or State Statute; information that may impair receipt of federal funding; invasion of individual privacy; collective bargaining agreement; real property negotiations;

litigation; and, personnel and personnel policy. Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

- ✓ Contractual
- ✓ Pending Litigation

BE IT RESOLVED, That the public be excluded from this meeting.

Vote: aye - Karcher
 absent - Petersen
 aye - Grover
 aye - Cummins
 aye - Inscho

John Inscho,
 Mayor

At 8:06 pm, a motion by Mayor Inscho to reconvene the public meeting carried.

Mayor Inscho stated that during executive session matters of potential litigation and a contractual matter were discussed.

MANUFACTURED PAVILION BIDS

Bid #1 was received from Security Structures, 125 Martinsville Road, Basking Ridge, NJ at the price of \$83,334.00.

Bid #2 was received from V&K Construction, 37 Bartha Avenue, Edison, NJ at the price of \$153,300.00

Following discussion in executive session, a motion by Peter Karcher that there would be no award of the Manufactured Pavilion Bid carried.

MUNICIPAL BUILDING CARPETING

Following discussion in executive session, a motion by John Inscho authorizing Attorney Skoog to contact legal counsel representing Hackettstown Carpet to propose an offer of settlement from the Township of Liberty carried.

2014 BUDGET WORKSHOP

It was announced that the first 2014 Budget Workshop would be held at the 23 January 2014 Township Committee Workshop.

ADJOURNMENT - There being no further business, a motion by John Inscho to adjourn the meeting carried.

Meeting adjourned at 8:08 p.m.

Diane M Pflugfelder RMC/MMC
 Municipal Clerk/Administrator
 Minutes Approved 7 January 2014