

A regularly scheduled meeting of the Township of Liberty was held in the Municipal Building, 349 Mountain Lake Road, Great Meadows on 11 July 2013. The meeting was opened by Mayor John Inscho with Adequate Notice of Meeting and the Pledge of Allegiance at 7:09 p.m.

Present: Mayor John Inscho; Ronald Petersen, and Peter Karcher

Absent: Deputy Mayor John Fisher; and, Dan Grover

Also, Present: Roger Skoog, Municipal Attorney; and, Diane M Pflugfelder, Municipal Clerk/Administrator

Mayor Inscho asked for a moment of silence for James Gatto. A young municipal resident that had passed away this past weekend.

At 7:11 pm a motion by John Inscho to adopt the following Resolution carried.

Resolution #2013.045  
Executive Session

*WHEREAS*, the Open Public Meetings Act P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

*WHEREAS*, this public body is of the opinion that such circumstances presently exists; and

*WHEREAS*, the Governing Body may wish to discuss any of the following conditions; confidential provisions of Federal Law or State Statute; information that may impair receipt of federal funding; invasion of individual privacy; collective bargaining agreement; real property negotiations; litigation; and, personnel and personnel policy. Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

- ✓ Real Property Negotiations
- ✓ Litigation
- ✓ Personnel and Personnel Policy

*BE IT RESOLVED*, That the public be excluded from this meeting.

Vote: aye - Karcher  
aye - Petersen  
absent - Grover  
absent - Fisher  
aye - Inscho

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John Inscho,  
Mayor

Mayor Inscho stated that during executive session matters of real property negotiations, litigation and personnel were discussed. No action to be taken.

REPORTS

COMMITTEEPERSON KARCHER

Pete Karcher reported that there had been no quorum and no official meeting of the Recreation Commission in June 2013. In discussion it was agreed, that the recreation center and shed are in need of

maintenance. There are potential needs for painting, structural replacement, and security measures for which the recreational commission has trust funding as well as atv equipment maintenance.

**COMMITTEEPERSON PETERSEN**

Ron Petersen stated that DPW has completed paving on Quenby Mountain Road, the building and grounds lawns are pristine, the installation of a waterline between the recreation center and the dpw garage is scheduled for fall 2013 and he inquired into the status of the engineer investigation on Pine Street.

**DEPARTMENT OF PUBLIC WORKS**

Steve Romanowitch, CPWM, presented the following verbal report:

- ✓ A two-inch overlay has been completed upon Quenby Mountain Road. The project came in under budget. A double center line and white side lines are scheduled for later in the month with Danville Line.
- ✓ Backfill is being installed behind the brims upon Quenby Mountain Road
- ✓ The fencing has been removed to create a barrier free fishing access
- ✓ He reported that speed limit signs are missing throughout the municipality.

**MUNICIPAL ZONING**

A pre-printed report was received from the Municipal Zoning Official for June 2013 and presented to members of the Township Committee for review

**MUNICIPAL TAX COLLECTOR**

A pre-printed report was received from the Municipal Tax Collector for June 2013 and presented to members of the Township Committee for review

**MUNICIPAL CLERK/ADMINISTRATOR**

A pre-printed report was received from the Municipal Clerk/Administrator for June 2013 and presented to members of the Township Committee for review.

**APPROVAL OF MINUTES**

A motion by Ron Petersen to adopt the public session minutes of 6 June 2013 carried.

A motion by Ron Petersen to adopt the public session minutes of 13 June 2013 carried.

**OLD BUSINESS**

**ORDINANCE #2013.006** - Following discussion, a motion by John Inscho to introduce Ordinance #2013.006 carried. Public Hearing and Adoption are scheduled for 1 August 2013.

An Ordinance to Amend Chapter 110 of the Code of the  
Township of Liberty, Warren County, New Jersey

Whereas the Committee of the Township of Liberty does desire to revise the Liberty Township Code Book to be in conformity with currently adopted Shared Service Agreements, and

Whereas State regulation (NJAC 8:52) requires municipal Boards of Health to provide public health services in compliance with the NJ Standards for Performance for Local Boards of Health, and

Whereas the Committee of the Township of Liberty has entered into a Uniform Shared Services Agreement for Local Public Health Services with the County of Warren, and

Whereas the Committee of Liberty of Liberty does desire to modify Chapter One Hundred Ten of the aforesaid Code Book in furtherance of the objectives previously recited, and

It is now and be it ordained that the following shall be added as Section 110-114 to Chapter One Hundred Ten of the Liberty Township Code:

All services and requirements imposed on the Township of Liberty pursuant to NJAC 8:52 Et . Seq., and related requirements imposed upon the municipality by the statutes of the State of New Jersey, including enforcement powers shall be administered by the Warren County Board of Health on behalf of Liberty Township pursuant to a shared services agreement entered into between the County of Warren and the Township of Liberty.

ORDINANCE #2013.007 - Following discussion, a motion by John Inscho to introduce Ordinance #2013.007 carried. Public Hearing and Adoption are scheduled for 1 August 2013.

An Ordinance to Amend Chapter 115 of the Code of the  
Township of Liberty, Warren County, New Jersey

Whereas the Committee of the Township of Liberty does desire to revise the Liberty Township Code Book to be in conformity with currently adopted Shared Service Agreements and revisions made to New Jersey Statutes, and

Whereas State regulation (NJAC 8:52) requires municipal Boards of Health to provide public health services in compliance with the NJ Standards for Performance for Local Boards of Health, and

Whereas the Committee of the Township of Liberty has entered into a Uniform Shared Services Agreement for Local Public Health Services with the County of Warren, and

Whereas the Committee of the Township of Liberty does desire to modify Chapter One Hundred Fifteen of the aforesaid Code Book in furtherance of the objectives previously recited, and

It is now and be it ordained that section 115-4 shall be amended to read as follows:

Any person who violates any provision of or order promulgated under this Chapter or the Code established herein shall upon conviction thereof, be liable to a penalty of not less than \$50 nor more than \$1000 for each violation. Each day a particular violation continues shall constitute a separate offense.

**SECURITY SYSTEMS**

Discussion did not ensue due to absence of Dan Grover's expertise.

**PAVILION**

Discussion did not ensue due to absence of Dan Grover's expertise.

**RESOLUTIONS**

A motion by John Inscho to adopt the following Resolution carried.

Resolution #2013.046

Authorization to Auction Surplus Equipment, Vehicles, Parts,  
Furniture and Supplies of the Township of Liberty, Warren County  
at a public Auction of Warren County Board of Chosen Freeholders

*WHEREAS*, the Township of Liberty is presently storing various items no longer needed for public use by the municipal departments.

*BE IT RESOLVED*, By the Township of Liberty pursuant to the provisions of NJSA 40A:11-36, that said equipment, furniture and supplies be and the same are hereby ordered to be disposed of by Public Auction, to be held Saturday, 7 September, 2013 beginning at 10:00 am prevailing time at the Warren County Road Department facility, Route 519, White Township, New Jersey.

*BE IT FURTHER RESOLVED* That Notice of said sale shall be published by in newspapers at least seven (7) days prior to sale by the County of Warren.

*BE IT FURTHER RESOLVED* That all items shall be sold to the highest bidder, and the terms of the sale shall be sold as is and where is, whiteout warranty or guarantee of any kind, upon payment of the full amount, subject to al lawfully advertised terms and restriction.

*BE IT FURTHER RESOLVED* That the Warren County Director of Purchasing is hereby authorized and directed to perform all acts and to execute of behalf of this body, all documents required by Statute or this Resolution to effectuate said sale.

Item		
1985	Case Backhoe 580E	Vin No. 17029170

Vote: aye - Karcher  
 aye - Petersen  
 absent - Grover  
 absent - Fisher  
 aye - Inscho

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 John Inscho,  
 Mayor

A motion by Ron Petersen to adopt the following Resolution carried.

Resolution #2013.047  
 Salary

*WHEREAS*, Salary Ordinance #2013.005 established the salaries/wages, and compensation for certain employees of the Township of Liberty, Warren County.

*BE IT RESOLVED*, By the Township Committee of the Township of Liberty, Warren County that the following named employee(s) shall be compensated for the year 2013 in the amounts designated below. All salaries are retroactive to 1 January 2013 unless otherwise noted:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>
Lifeguards		
Kenneth Lunden	6 <sup>th</sup> year lifeguard	13.00/hour
Robert Lunden	5 <sup>th</sup> year lifeguard	12.75/hour

Angela Hubert	3 <sup>rd</sup> year lifeguard	11.50/hour
Tanner Schanzlin	1 <sup>st</sup> year lifeguard	10.75/hour
Courtney A Harrison	1 <sup>st</sup> year lifeguard	10.75/hour
Jake Carlson	1 <sup>st</sup> year lifeguard	10.75/hour
Emilia Thompson	Head Counselor	19.18/hour
Kara Bozzuffi Varina	Counselor (7 years)	12.75/hour
Barbara Wohlgemuth	Counselor (8 years)	12.75/hour
Breanna Silva	Counselor (2 years)	10.97/hour
Patti O'Connor	Counselor (2 years)	10.97/hour
Faith Ryan	Counselor (1 year)	10.50/hour
George Stritter	Substitute (3 years)	

Vote: aye - Karcher  
 aye - Petersen  
 absent - Grover  
 absent - Fisher  
 aye - Inscho

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John Inscho,  
 Mayor

A motion by Ron Petersen to adopt the following Resolution carried.

Resolution #2013.048  
 Tax Lien Refund

*WHEREAS*, the Tax Collector recommends to the Township Committee that the necessary administrative action be taken to authorize the refund of legal fees to the following lienholder.

Block	Lot	Lien #	Name/Address	Amount	Interest	Total Refund
1	11.01	603	Crusader Lien Services 732 Montgomery Ave Narbeth, PA 19072	\$1,512.60	\$ -0-	\$1,512.60

*BE IT RESOLVED*, By a majority of the members of the Township Committee of the Township of Liberty, County of Warren, State of New Jersey that the refund on the above list shall be returned to the parties designated.

Vote: aye - Karcher  
 aye - Petersen  
 absent - Grover  
 absent - Fisher  
 aye - Inscho

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John Inscho,  
 Mayor

A motion by Ron Petersen to adopt the following Resolution carried.

Resolution #2013.049  
 Payment of Bills

*RESOLVED*, that the Township Committee of the Township of Liberty, does hereby authorize the Finance Department to pay all vouchers when properly endorsed and approved by at least 3/5 majority of the township committee in the amount of \$468,692.67.

Vote: aye - Karcher  
aye - Petersen  
absent - Grover  
absent - Fisher  
aye - Inscho

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John Inscho,  
Mayor

**PUBLIC COMMENT**

Margot Dudley - Ms. Dudley expressed concern with the over growth of invasive species upon a shared property boundary. Following review, the Municipal Clerk was directed to investigate how other New Jersey municipalities are addressing the issue.

Lynn Gilmore - Ms Gilmore inquired into status of property maintenance along Mountain Lake.

**ADJOURNMENT**

There being no further business, a motion by John Inscho to adjourn the meeting carried.

Meeting adjourned at 8:12 p.m.

Diane M Pflugfelder RMC/MMC  
Municipal Clerk/Administrator  
Minutes Approved 5 September 2013