

A regularly scheduled meeting of the Township of Liberty was held in the Municipal Building, 349 Mountain Lake Road, Great Meadows on 2 May 2013. The meeting was opened by Mayor John Inscho with Adequate Notice of Meeting and the Pledge of Allegiance at 7:02 p.m.

Present: Mayor John Inscho; Dan Grover; Ronald Petersen, and Peter Karcher

Also, Present: Roger Skoog, Municipal Attorney; and, Diane M Pflugfelder, Municipal Clerk/Administrator

REPORTS

COMMITTEEPERSON KARCHER

Committeeperson Karcher reported that the recreation mule was not running properly and the carburetor was scheduled to be rebuilt.

COMMITTEEPERSON PETERSEN

Committeeperson Petersen reported that the bathhouse at the beach front had been razed and the accompanying septic system closed. An engineer had been retained to design and document a septic for the new rehabbed bath facilities at the beach.

SEASONAL DPW STAFF

Following discussion, a motion by Ron Petersen to adopt the following Resolution carried.

Resolution #2013.031
Salary

WHEREAS, Salary Ordinance #2011.001 established the salaries/wages, and compensation for certain employees of the Township of Liberty, Warren County.

BE IT RESOLVED, By the Township Committee of the Township of Liberty, Warren County that the following named employee(s) shall be compensated for the year 2013 in the amounts designated below. All salaries are retroactive to 1 January 2013 unless otherwise noted:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>
John W Cerny	Part-Time DPW Help	\$12.49 per hour, effective 13 May 2013

Vote: aye - Karcher
aye - Petersen
aye - Grover
aye - Inscho

John Inscho,
Mayor

DEPARTMENT OF PUBLIC WORKS

Steve Romanowitch, CPWM, presented the following verbal report:

- ✓ The dpw fleet has passed all federal and state inspections
- ✓ Tilcon will be paving the section of Quenby Mountain Road between Route 46 and Hillcrest at the end of June after school has concluded for the year
- ✓ 60 cubic yards of mulch have been distributed over the playground area as per the PAIC playground audit
- ✓ The stump roll-off has been removed from the DPW yard

- ✓ The Municipal Engineer has informed Liberty Township that they have not been awarded a 2014 NJDOT Grant
- ✓ The repairman has been scheduled to repair the Recreation mule

LANDUSE

A pre-printed report was received from the LandUse Board for April 2013 and presented to members of the Township Committee for review

MUNICIPAL ZONING

A pre-printed report was received from the Municipal Zoning Official for April 2013 and presented to members of the Township Committee for review

MUNICIPAL CLERK/ADMINISTRATOR

A pre-printed report was received from the Municipal Clerk/Administrator for January 2013 and presented to members of the Township Committee for review.

STOCKELBERG LETTER

A letter was received from Brad Stockelberg on 25 April 2013 regarding the old snack shack that sits next to the Lodge at Mt. Lake. He was inquiring into the municipality's intentions for this structure and if it contained electrical or plumbing resources. The Municipal Clerk was directed to prepare a response letter that the structure was upon Green Acre restricted ground and had no viable utilities.

APPROVAL OF MINUTES

A motion by Pete Karcher to amend and adopt the public session minutes of 4 April 2013 and adopt the executive session minutes of 4 April 2013 carried.

HIGHLANDS PLAN CONFORMANCE

Eric Snyder, Municipal Planner, suggested that the Township Committee consider the introduction of an Ordinance creating a Highlands Checklist of Liberty Township Preservation Areas. It was explained that this Ordinance is a mechanism to conform to the Highlands but there is no deadline for adoption. Following discussion, no action was taken on this issue.

PROPERTY MAINTENANCE

Pasty Earwood, resident, had previously commented on the deteriorating state of various properties around the lake. Eric Snyder reported that he and William Finkel, current DCA (Division of Community Affairs) construction official, had conducted a municipal tour. Resulting from that tour, three structures have been identified as unsafe and letters of demolition shall be forth coming from DCA to the property owners.

BLOCK 52, LOT 42 – BEACHFRONT PAVILION

Discussion ensued on visual samples of pavilion structures to visit as well as comparison of draft specifications for consideration.

ORD. #2013.004 - PUBLIC HEARING - A motion by Dan Grover to open public hearing carried. A motion by Dan Grover to adopt the following resolution carried

Resolution #2013.032
Adoption of ORD. # 2013.004

WHEREAS, said Ordinance entitled ‘An Ordinance to Resend Chapter 19 of the Code of the Township of Liberty, Warren County, New Jersey’ was passed on first reading on 4 April 2013 and

WHEREAS, the public hearing of said Ordinance has been held as advertised and is now closed,

NOW, THEREFORE, BE IT RESOLVED by the township committee of the Township of Liberty, County of Warren and State of New Jersey that the Ordinance entitled ‘An Ordinance to Resend Chapter 19 of the Code of the Township of Liberty, Warren County, New Jersey’ be passed on second reading and final adoption.

Vote: aye - Karcher
aye - Petersen
aye - Grover
aye - Inscho

John Inscho,
Mayor

BID FOR USED WHEEL LOADER BACKHOE

Bid packages for a Used Wheel Loader Backhoe were received by David M Smith of Jesco on 8 April 2013 and Dick Clark of Harter Equipment on 10 April 2013. Acceptance of bids were closed on 29 April 2013 at 10:00 am.

Bid #1 was received from Jesco, 118 St Nicholas Ave, South Plainfield, NJ 07080

<u>Company</u>	<u>Price</u>
Jesco	\$76,450.00

Following legal comment from the Municipal Attorney, a motion by Ron Petersen to adopt the following resolution carried.

Resolution #2013.033
Award of Contract

BE IT RESOLVED, That the Township of Liberty hereby awards the contract for purchase of a used wheel loader backhoe to Jesco, 118 St Nicholas Ave, South Plainfield, NJ 07080 whose bid amounted to \$76,450.00.

Vote: aye - Karcher
aye - Petersen
aye - Grover
aye - Inscho

John Inscho,
Mayor

NEW BUSINESS

MUNICIPAL COURT OF NORTH WARREN AT HOPE

Mayor Inscho reported that he would be attending a meeting to discuss the potential reorganization of the Municipal Court of North Warren at Hope and report back at the next meeting.

COMMUNITY DAY 2013

A motion by John Inscho authorizing the Mayor to execute the Contract between the Township of Liberty and People Pleasers of New Jersey LLC for amusement rides at the Community Day 2013 function carried.

RESOLUTIONS

A motion by Ron Petersen to adopt the following Resolution carried.

Resolution #2013.034
2013 Older American Month Proclamation
Unleash the Power of Age

WHEREAS, it has become a tradition that the Month of May is designed as Older American Month; and

WHEREAS, the growing population of older adults in our county and municipality continues to make innumerable positive contributions through efforts as volunteers and citizens; and

WHEREAS, Liberty Township wishes to honor our older adults for their past and present contributions and encourages our older residents to remain in the mainstream of life as they continue to play a vital role in our society, and particularly in our local community;

BE IT RESOLVED, That I, Mayor John Inscho of Liberty Township hereby proclaim May 2013 as Older American Month in Liberty Township, Warren County, New Jersey.

Vote: aye - Karcher
aye - Petersen
aye - Grover
aye - Inscho

John Inscho,
Mayor

A motion by Ron Petersen to adopt the following Resolution carried.

Resolution #2013.035
Municipal Clerks Week

WHEREAS, the Office of the Municipal Clerk, a time honored and vital part of local government exists throughout the world; and

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WHEREAS, the Office of the Municipal Clerk is the oldest among public servants; and

WHEREAS, the Office of the Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels; and

WHEREAS, Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality rendering equal service to all; and

WHEREAS, the Municipal Clerk serves as the information center on functions of local government and community; and

WHEREAS, Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, providence, county and international professional organizations; and

WHEREAS, it is most appropriate that we recognize the accomplishments of the Office of the Municipal Clerk.

NOW, THEREFORE, I, John Inscho, Mayor of the Township of Liberty do recognize the week of 5 May through 11 May 2013, as Municipal Clerks Week, and further extend appreciation to our Municipal Clerk and to all Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

Vote: aye - Karcher
 aye - Petersen
 aye - Grover
 aye - Inscho

 John Inscho,
 Mayor

A motion by Ron Petersen to adopt the following Resolution carried.

Resolution #2013.036
 Tax Lien Refund

WHEREAS, the Tax Collector recommends to the Township Committee that the necessary administrative actions be taken to authorize a refund to the following lienholder.

Block	Lot	Lien #	Name/Address	Amount	Interest	Total Refund
20	66.04	2011-24	FWDSL & Associates LP 5 Cold Hill Rd S Suite 11 Mendham, NJ 07945	\$16,046.99	\$ 3,016.92	\$19,063.91

BE IT RESOLVED, By a majority of the members of the Township Committee of the Township of Liberty, County of Warren, State of New Jersey that the refund on the above list shall be returned to the parties designated.

Vote: aye - Karcher
 aye - Petersen
 aye - Grover
 aye - Inscho

 John Inscho,
 Mayor

PAYMENT OF BILLS

A motion by Pete Karcher to adopt the following Resolution carried.

Resolution #2013.037
 Payment of Bills

RESOLVED, that the township committee of the Township of Liberty, does hereby authorize the Finance Department to pay all vouchers when properly endorsed and approved by at least 3/5 majority of the township committee in the amount of \$990,024.10.

Vote: aye - Karcher
 aye - Petersen
 aye - Grover
 aye - Inscho

 John Inscho,
 Mayor

PUBLIC COMMENT was opened at 7:30 pm.

Lisa Thomas – Ms. Thomas inquired into what some of the pavilion design specifics would be in comparison to other pavilions within the municipality.

At 7:32 pm a motion by John Inscho to adopt the following Resolution carried.

Resolution #2013.038

WHEREAS, The Open Public Meetings Act P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, This public body is of the opinion that such circumstances presently exists; and

WHEREAS, The governing body may wish to discuss any of the following conditions; confidential provisions of Federal Law or State Statute; information that may impair receipt of federal funding; invasion of individual privacy; collective bargaining agreement; real property negotiations; litigation; and, personnel and personnel policy. Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

- ✓ Collective Bargaining Agreement
- ✓ Litigation

NOW, THEREFORE, BE IT RESOLVED, That the public be excluded from this meeting.

Vote: aye - Karcher
aye - Petersen
aye - Grover
aye - Inscho

John Inscho,
Mayor

At 7:53 pm, a motion by Mayor Inscho to reconvene the public meeting carried.

Mayor Inscho stated that during executive session matters of potential litigation and contractual agreement were discussed. No action to follow.

ADJOURNMENT - There being no further business, a motion by John Inscho to adjourn the meeting carried.

Meeting adjourned at 7:54 p.m.

Diane M Pflugfelder RMC/MMC
Municipal Clerk/Administrator
Minutes Approved 6 June 2013