

## APPLICANT INSTRUCTIONS

### ZONING PERMIT

All applications for Zoning Permit shall be accompanied by the following documentation:

1. Sealed survey, signed by a land surveyor licensed in the State of New Jersey
2. Building plans
3. Proof of well and septic permits from the Warren County Board of Health
4. Driveway permit issued by the Township Engineer
5. Location of all structures, septic systems, wells on lot, together with dimensions to the nearest lot line
6. Where there are wetlands on or adjacent to the site, a Letter of Interpretation from the NJDEP
7. Resolution from the LandUse Board, together with a letter itemizing and documentation compliance with all requirements of any approvals granted by said Board.
8. Fee of \$10.00 payable to the Township of Liberty
9. Proof of payment of Taxes – See Attached form for submission to Tax Collector
10. Any additional information deemed by the Zoning Officer to be necessary to determine compliance with the provisions of the Code of the Township of Liberty.

Upon submission of an application, Zoning Officer shall determine which of the above are required for a determination on such application.

In the event that required information is not submitted, the application shall be denied. Re-application will require an additional fee of \$10.00

April 2016

LIBERTY TOWNSHIP  
ZONING APPLICATION

INSTRUCTIONS

- a. Please use ball point pen or type.
- b. If the applicant is not the owner of the property, an affidavit of ownership and permission to apply must be provided.
- c. See attached Instructions.

- 
1. Applicant: \_\_\_\_\_ Phone: \_\_\_\_\_
  2. Address: \_\_\_\_\_ Zone \_\_\_\_\_
  3. Location of Property: \_\_\_\_\_ Block \_\_\_\_\_ Lot \_\_\_\_\_
  4. Owner of Property: \_\_\_\_\_
  5. Address of owner: \_\_\_\_\_
  6. Current use of principal building: \_\_\_\_\_
  7. Proposed use of principal building: \_\_\_\_\_
  8. Current use of accessory building: \_\_\_\_\_
  9. Proposed use of accessory building: \_\_\_\_\_
  10. Proposed use of new structure(s) \_\_\_\_\_ Finished height \_\_\_\_\_  
Distance from property line: rear yard \_\_\_\_\_ side yards(s) \_\_\_\_\_  
Distance from centerline of road(s) \_\_\_\_\_
  11. Off-street parking required? Yes \_\_\_ no \_\_\_
  12. Signs proposed yes \_\_\_ no \_\_\_. If yes, size and locations \_\_\_\_\_
  13. Was this property previously the subject of Planning or Zoning Board action? If yes, provide details of proposal, action taken, and date of resolution on reverse of form.
  14. Planning Board approval: \_\_\_\_\_ Zoning Board approval \_\_\_\_\_
  15. Health Department approval \_\_\_\_\_ DEP/other approval \_\_\_\_\_
  16. This lot was created prior to March 29, 2004 (major development) \_\_\_\_\_, May 17, 2004 \_\_\_\_\_. If neither applies, lot is not exempt.

I hereby apply for a zoning permit to allow the above described activity. I understand a building permit is required before starting construction.

Signature of Applicant \_\_\_\_\_ Date: \_\_\_\_\_

Approved \_\_\_ Disapproved \_\_\_ Signature \_\_\_\_\_ Date: \_\_\_\_\_



## TOWNSHIP OF LIBERTY

Patricia Noll, CTC  
Tax Collector

349 Mountain Lake Road  
Great Meadows, NJ 07838  
Telephone: 908.637.4579  
Fax: 908.637.6916  
taxcollector@libertytownship.org

### Certification of Property Tax Status

Block \_\_\_\_\_ Lot \_\_\_\_\_ Qual. \_\_\_\_\_

Street Address \_\_\_\_\_  
\_\_\_\_\_

Owner \_\_\_\_\_

I hereby certify that the property taxes on the above referenced property are paid in full through the \_\_\_\_\_ Quarter of 20\_\_\_\_\_\with the following exceptions:

#### Taxes

Year-Quarter	Due Date	Principal Due
--------------	----------	---------------

#### Liens

Certificate #	Sale Date	Principal Due
---------------	-----------	---------------

(Any amounts due above may be subject to additional interest, costs and/or penalties. Payoff figures may be obtained from the Tax Collector's Office.)

\_\_\_\_\_  
Tax Collector

\_\_\_\_\_  
Date

Note: This certification is not an Official Tax Search. The information contained herein should not be considered reliable except to the extent that it represents a good faith estimate of the status of real estate taxes in the Township of Liberty on the referenced property. This document is made for the sole use of conducting official business with a New Jersey State, County or Local government agency or related board. Any other use shall make this certification void.  
August 2014