

AGENDA  
LIBERTY TOWNSHIP WORKSHOP

26 January 2017  
7:00 PM

Municipal Building  
349 Mountain Lake Road  
Great Meadows, NJ 07838

Sunshine Notice  
Flag Salute  
Roll Call

Reports:  
Committeepersons  
Mayor

Appointments  
Appointment of Municipal Alliance Coordinator, expiration of term 31 December 2017  
Appointment to Open Space Committee, expiration of term 31 December 2017  
Appointment to Open Space Committee, expiration of term 31 December 2019  
Appointment to Open Space Committee, expiration of term 31 December 2019  
Appointment as Recreation Commission Assistant, expiration of term 31 December 2017  
Appointment to Recreation Commission, expiration of term 31 December 2021  
Appointment to Recreation Commission, expiration of term 31 December 2019

Mayoral Appointments

Appointment to Environmental Commission, as LandUse Representative, expiration of term 31 Dec 2017  
Appointment to Environmental Commission, expiration of term 31 December 2019  
Appointment to Environmental Commission Secretary, expiration of term 31 Dec 2017  
Appointment to LandUse Board, Class IV, Environmental Commission Representative, expiration of term 31 Dec 2017  
Appointment to LandUse Board, Alternate #1, expiration of term 31 Dec 2018  
Appointment to LandUse Board, Alternate #3, expiration of term 31 Dec 2017  
Appointment to LandUse Board, Alternate #4, expiration of term 31 Dec 2017

Unfinished Business

New Business

Resolutions  
Salary  
Tax Assessor

Public Comment  
Executive Session

Adjournment

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A regularly scheduled workshop of the Township of Liberty was held in the Municipal Building, 349 Mountain Lake Road, Great Meadows on 26 January 2017. The meeting was opened by Mayor John Inscho with Adequate Notice of Meeting and the Pledge of Allegiance at 7:05 p.m.

Present: Mayor John Inscho; Deputy Mayor Dan Grover; Ronald Petersen; Carl Cummins, and Peter Karcher

Also, Present: Roger Skoog, Municipal Attorney; and, Diane M Pflugfelder, Municipal Clerk/Administrator

REPORTS

COMMITTEEPERSON KARCHER

Mr. Karcher presented a request from the Recreation Commission to relocate the boat launch dock to the left of the boat launch area at Mountain Lake. All Committee members were in agreement.  
Mr. Karcher announced that plans were beginning for Community Day, 10 June 2017.

ENVIRONMENTAL COMMISSION

Philip Wooldridge, Environmental Commission Chair, announced that the Commission was pursuing an ANJEC Grant for matching time, without financial funding involved.

MAYOR INSCHO

Mayor Inscho reported that a 2017 Budget Workshop had been held at 6:00 pm this evening, 26 January 2017.

APPOINTMENTS

Mayor Inscho announced the following 2017 appointments;

Appointment of Joanne Ward to the Environmental Commission, as LandUse Representative, expiration of term 31 Dec 2017

Appointment of Richard Larsen to the Environmental Commission, expiration of term 31 December 2019

Appointment of Joanne Ward to the Environmental Commission, as LandUse Representative, expiration of term 31 Dec 2017

Appointment of Amanda to Loguidice the Recreation Commission, expiration of term 31 December 2021

UNFINISHED BUSINESS

NEW BUSINESS

SECURITY CAMERA SYSTEM

Following a report from Dan Grover, a motion by Mayor Inscho to authorize the purchase of additional hardware (video switch) at an estimated cost of \$710.00 and a software update at a cost of \$315.00 for the security camera system carried.

GARDEN STATE LABS

A motion by Dan Grover authorizing Mayor Inscho to execute the Garden State Laboratories Inc. Outdoor Contract for Mountain Lake Beach testing 2017 carried.

LIBERTY TOWNSHIP RECREATION CCOMMISSION COACHING WAIVER POLICY

A motion by Mayor Inscho to adopt the following LTRC Coaching Waiver Policy carried.

- ✓ For the year in which a coach is actively the Head Coach of a Liberty Team, the LTRC will once annually waive any one coach's family child's registration fee
- ✓ This waiver applies to the Head Coach only
- ✓ Sport Commissioners are to report the coach's request for waiver to the LTRC
- ✓ The LTRC and the LTRC Assistant will maintain a record of these waivers annually

RESOLUTIONS

A motion by Dan Grover to adopt the following Resolution carried.

RESOLUTION #2017.017

RESOLUTION AUTHORIZING THE CORRECTION OF A 2016 ASSESSMENT

*WHEREAS*, the Tax Assessor for the Township of Liberty, Warren County, New Jersey has informed the Mayor and Council of the Township of Liberty of an assessment correction on Block 53, lot 3.

*WHEREAS*, the assessment for Block 53, lot 3 was listed incorrectly on the 2016 tax list as

Land	\$101,000
Improvement	<u>158,400</u>
Total	\$259,400.

*WHEREAS*, the assessment for Block 53, lot 3 should have been listed on the 2016 tax list as

Land	\$ 50,500
Improvement	<u>\$ 79,200</u>
Total	\$129,700.

*NOW, THEREFORE, BE IT RESOLVED* that the Tax Assessor and the Tax Collector of the Township of Liberty are hereby authorized to make the necessary corrections as listed above to correct the assessment for tax year 2016 and to refund the overpayment of taxes resulting from this incorrect assessment.

Vote: aye - Karcher  
aye - Petersen  
aye - Cummins  
aye - Grover  
aye - Inscho

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John Inscho,  
Mayor

PUBLIC COMMENT was opened at 7:21 pm.

Alice Bechok – Ms. Bechok advised the Township Committee that someone had surveyed land in the area of 12 Lewis Lane. She also informed the Committee that a GST school bus was parking along Lakeside Drive.

Lisa Thomas – Ms. Thomas requested a letter of support from the Township Committee for Convention of the States. She provided a frequently asked questions print out on the Convention of States.

EXECUTIVE SESSION

At 7:29 pm a motion by Mayor Inscho to adopt the following Resolution carried.

RESOLUTION #2017.018

*WHEREAS*, the Open Public Meetings Act P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

*WHEREAS*, this public body is of the opinion that such circumstances presently exists; and

*WHEREAS*, the Township Committee may wish to discuss any of the following conditions; confidential provisions of Federal Law or State Statute; information that may impair receipt of federal funding; invasion of individual privacy; collective bargaining agreement; real property negotiations; litigation; and, personnel and personnel policy. Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

- ✓ Information that May Impair Receipt of Federal Funding – Liberty Lake Dam
- ✓ Personnel and Personnel Policy – Recreation Assistant and Environmental Commission Secretary Positions
- ✓ Litigation – OPRA, Hopkins

*BE IT RESOLVED*, That the public be excluded from this meeting.

Vote: aye - Karcher  
aye - Petersen  
aye - Cummins  
aye - Grover  
aye - Inscho

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John Inscho,  
Mayor

At 8:02 pm, a motion by Mayor Inscho to reconvene the public meeting carried. Mayor Inscho stated that during executive session matters of that may impair receipt of federal funding for Liberty Lake Dam, Employment Advertisement and OPRA litigation were discussed. Action to follow.

EMPLOYMENT

Advertisements for the Recreation Assistant and Environmental Commission Secretary with a deadline of 15 February 2017 for acceptance of applications, are to be posted on the front door of the municipal building, as well as the municipal website and additional sources as per recommendations from Dan Gaeta, Recreation Chairperson.

ADJOURNMENT - There being no further business, a motion by John Inscho to adjourn the meeting carried.

Meeting adjourned at 8:02 p.m.

Diane M Pflugfelder RMC/MMC  
Municipal Clerk/Administrator  
Minutes Approved 2 February 2017

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