

The re-organization meeting of 2016 was held in the Municipal Building, 349 Mountain Lake Road, Great Meadows, New Jersey on 7 January 2016 and called to order at 7:00 p.m. by the Municipal Clerk, Diane M Pflugfelder, RMC/MMC. The Municipal Clerk opened the meeting with the Pledge of Allegiance and notice that the meeting was being held in compliance with the Open Public Meetings Act N.J.S.A.10:4-6.

Present: Committeeperson-Elect John Inscho, Dan Grover, Peter Karcher, Ron Petersen and Carl Cummins.

Also, Present: Roger Skoog, Municipal Attorney; and, Diane M Pflugfelder, Municipal Clerk/Administrator

Pastor James Craig presented an Invocation.

Freeholder Edward J Smith administered the Oath of Office to John Inscho, who will serve as Committeeperson for a three-year term expiring 31 December 2018.

#### APPOINTMENT OF MAYOR

The Municipal Clerk asked for nominations as Mayor of the Township of Liberty. A motion by Carl Cummins to appoint John Inscho as Mayor of Liberty Township, 1-year term, expiring 31 December 2016 carried. Mayor Inscho abstained. Attorney Roger Skoog administered the Oath of Office to John Inscho, who will serve as Mayor for a one-year term expiring 31 December 2016.

#### APPOINTMENT OF DEPUTY MAYOR

A motion by Mayor Inscho to appoint Dan Grover, as Deputy Mayor for a term of 1 year, expiring 31 December 2016 carried. Deputy Mayor Grover abstained. Attorney Roger Skoog administered the Oath of Office to Dan Grover, who will serve as Deputy Mayor for a one-year term expiring 31 December 2016.

Mayor Inscho authorized Deputy Mayor Grover to solemnize marriage between such persons as may lawfully enter into a matrimonial relation and Civil Unions as per N.J.S.A. 37:1-13 expiring 31 December 2016.

#### TOWNSHIP COMMITTEE APPOINTMENTS 2016

A motion by Mayor Inscho to make the following Township Committee appointments for 2016 carried.

Appointment of Alan DeCarolis as Animal Control Official and Animal Cruelty Inspector expiration of term 31 December 2016

Appointment of Nellie Klever as Animal Control Assistant, expiration of term 31 December 2016

Designation to adopt Happy Tails Inn, Hackettstown, NJ and Blairstown Animal Hospital, Blairstown, NJ as the 2016 animal holding facilities for Liberty Township.

Appointment of Eleanor Clarkson as Deputy Municipal Clerk, expiration of term 31 December

2016

Appointment of Dan Grover as LandUse Board Member, Class III, expiration of term 31 December 2016

Appointment of Pete Wicki to the Open Space Committee, expiration of term 31 December 2018

Appointment of Chuck Harvey as the Public Works Supervisor, expiration of term 31 December 2016

Appointment of Lynn Rutkoski as Recycling Coordinator, expiration of term 31 December 2016

Appointment of Karen Sabo to the Recreation Commission, expiration of term 31 December 2020.

Appointment of John Beyer to the Recreation Commission, expiration of term 31 December 2020.

Appointment of Jaber Farhan to the Recreation Commission (fulfilling a position vacated by Kelsey Fisher), expiration of term 31 December 2017

Appointment of Eric Snyder as Municipal Zoning Official, expiration of term 31 December 2016

#### MAYORAL APPOINTMENTS 2016

The following mayoral appointments by Mayor Inscho for 2016 were adopted by the Township Committee;

Designation of Phillip Wooldridge as the Environmental Commission Chairperson, expiration of term 31 December 2016

Appointment of Shannon Schaaf to the Environmental Commission, expiration of term 31 December 2018

Appointment of Dan Kurela to the Environmental Commission, expiration of term 31 December 2018

Appointment of Diane Gonski to the Environmental Commission as Alternate #1, expiration of term 31 December 2017

Appointment of Joann Ward to the Environmental Commission , LandUse Board Representative, expiration of term 31 December 2018

Appointment of Carl Cummins as LandUse Board Member, Class I Designee, expiration of term 31 December 2016

Appointment of Dave Schaaf as LandUse Board Member, Class II, expiration of term 31 December 2016

Appointment of Wayne Jarvis as LandUse Board Member, Class IV, expiration of term 31

December 2019

Appointment of Eric Tibak as LandUse Board Member, Class IV, expiration of term 31 December 2019

Appointment of Dave Snyder as LandUse Board Member, Alternate #2, expiration of term 31 December 2016

#### TOWNSHIP COMMITTEE APPOINTMENTS 2016

Appointment of Dan Grover as Board of Education Liaison, expiration of term 31 December 2016

Appointment of Dan Grover and Carl Cummins as Building & Grounds Liaisons, expiration of term 31 December 2016. In such instances where there exists a conflict of interest for Dan Grover, Pete Karcher would step up as a Building and Grounds Alternate Liaison.

Appointment of John Inscho as Clean Communities Coordinator, expiration of term 31 December 2016

Appointment of John Inscho as Municipal Court Liaison, expiration of term 31 December 2016

Appointment of John Inscho as Office of Aging Liaison, expiration of term 31 December 2016

Appointment of Ron Petersen as the Township Committee Open Space Liaison, expiration of term 31 December 2016.

Appointment of John Inscho as Personnel Liaison, expiration of term 31 December 2016

Appointment of Ronald Petersen and Carl Cummins as Department of Public Works Liaisons, expiration of term 31 December 2016

Appointment of Pete Karcher as the Recreation Commission Liaison, expiration of term 31 December 2016

Appointment of Pete Karcher as the Finance Liaison, expiration of term 31 December 2016

#### UNFINISHED BUSINESS

##### GYPHY MOTH SPRAYING 2016

A motion by Mayor Inscho to participate in the 2016 Gypsy Moth Control Program carried. Mayor Inscho and Chuck Harvey, DPW Supervisor, shall attend the introduction meeting on Wednesday, 13 January 2016.

#### NEW BUSINESS

##### POLLUTION CONTROL FINANCING AUTHORITY

A motion by Ron Petersen to authorize the Mayor to execute the 2016 Interlocal Agreement for Solid Waste between the Township of Liberty and the Warren County Pollution Control Financing Authority carried.

ORDINANCE #2016.001 - A motion by Pete Karcher to introduce Ordinance #2016.001 on First Reading carried. Public Hearing and Adoption are scheduled for 4 February 2016.

CALENDAR YEAR 2016  
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION  
LIMITS AND TO ESTABLISH A CAP BANK  
(N.J.S.A.. 40A:4-45.14)

WHEREAS, the Local Government Cap Law, N.J.S. 40A:4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 1 .5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and

WHEREAS, N.J.S.A. 40A:4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and

WHEREAS, the Governing Body of the Township of Liberty in the County of Warren finds it advisable and necessary to increase its CY 2016 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and the citizens; and

WHEREAS, the Governing Body hereby determines that a 2.0 percent increase in the budget for said year, amounting to \$21,225.62 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and

WHEREAS, the Governing Body hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW, THEREFORE, BE IT ORDAINED, by the Governing Body of the Township of Liberty, County of Warren, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2016 budget year, the final appropriations of the Township of Liberty shall, in accordance with this ordinance and N.J.S.A. 40A:40-45.14, be increased by 3.5% amounting to \$37,144.84, and that the CY 2016 municipal budget for the Township of Liberty be approved and adopted in accordance with this ordinance; and

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote thereon, be filed with said Director within 5 days after such adoption.

ORDINANCE #2016.002 - Following discussion, a motion by Dan Grover to introduce Ordinance #2016.002 on First Reading carried. Public Hearing and Adoption are scheduled for 4 February 2016.

#### AN ORDINANCE ESTABLISHING MUNICIPAL COURT

WHEREAS, the Township of Liberty had been a member of the Municipal Court of North Warren at Hope, and

WHEREAS, the Township of Liberty desires to withdraw from the aforesaid joint Court, and

WHEREAS, the Township of Liberty has given proper notice of its withdrawal from the aforesaid Court to the participating municipalities, and

WHEREAS, the Township of Liberty further desires to create its own Municipal Court and enter into a shared Services agreement with the Town of Belvidere for the operation of said court, and

NOW THEREFORE be it Ordained by the Committee of Liberty Township, Warren County, New Jersey as follows:

#### 1. Effective Date of this Ordinance

The Township of Liberty does hereby withdraw from the Municipal Court of North Warren at Hope effective as of the date the shared service agreement between the Town of Belvidere and Liberty Township is signed and accepted by both municipal governing bodies and upon the approval of the aforesaid agreement by the New Jersey Administrative Office of the Courts. At that time Liberty Township Code Section Chapter 8 shall be repealed and the contents herein be substituted therein.

#### 2. Title of Court

Under the powers and authority granted to the Township by N.J.S.A. 2B:12-1 et.esq. a Municipal Court is hereby established for the Township of Liberty, in the County of Warren, to be known as "Municipal Court of the Township of Liberty".

#### 3. Territorial Jurisdiction

The territorial jurisdiction of the municipal court of the Township shall be that territory embraced within the municipal boundaries of the Township and as provided in N.J.S.A. 2B:12-16.

#### 4. Statutory Jurisdiction

The municipal court of the Township and the judge thereof shall have jurisdiction over all of the offenses set forth in N.J.S.A. 2B:12-17, together with any other matter concerning which jurisdiction shall by statute be conferred upon municipal courts of this state.

## 5. Rules Governing Courts

All administrative matters, fees, costs and all procedural rules and regulations shall be governed and controlled by the provisions of appropriate statutes in such case made and provided, by and prescribed by the New Jersey Superior Court governing the courts of the State of New Jersey, and the regulations and directives of the administrative office of the courts of New Jersey, regarding procedures of municipal courts.

## 6. Municipal Judge, Prosecutor, Public Defender & Court Administrator

The Municipal Court shall have a Municipal Judge, Prosecutor, Public Defender and Court Administrator. The aforesaid parties shall have such qualifications, be appointed and serve such term as provided by law.

## 7. Salary of Judge, Prosecutor, Public Defender and Administrator

The salary of the Municipal Judge, Prosecutor, Public Defender, Court Administrator, staff and the other costs of operating the Municipal Court shall be shared between any municipalities with which the Township Committee has executed, an inter local agreement, as provided for in such interlocal agreement. Any costs and fines collected from defendants and any other costs or amounts collected or received by the Court operated pursuant to the interlocal agreement shall be divided between such municipalities as provided for in the interlocal agreement unless otherwise provided by law.

## 8. Bond/Insurance

Before entering upon the duties of the respective offices, the Judge and Court Administrator and Violations Clerk thereof, shall enter into a bond to the Township of Liberty and the County of Warren and State of New Jersey in such amount and with such surety as the Township Committee may fix, conditioned upon the faithful performance of its respective duties of such officers.

## 9. Interlocal Agreement

The Mayor on behalf of the Township Committee is authorized to enter into and executed an interlocal agreement with another municipality for the appointment of persons to serve as the Judge, Prosecutor, Public Defender and Administrative staff of the Municipal Court of the Township of Liberty.

### 2016 STAFF

Following discussion, a motion by Dan Grover to authorize the advertisement of the following 2016 part-time positions with an application deadline of 29 January 2016 carried;

- ✓ Municipal Zoning Official
- ✓ Beach Manager
- ✓ Life Guards
- ✓ Summer Recreation Counselors
- ✓ Summer DPW Seasonal
- ✓ Winter DPW Seasonal

### CLEANUP DAYS 2016

Mayor Inscho announced that Liberty Township 2016 Cleanup Days are scheduled for the weeks

of 23-28 May and 10-15 October.

GREAT MEADOWS REGIONAL SCHOOL DISTRICT INTERLOCAL AGREEMENT  
A motion by Ron Petersen authorizing the execution of the Great Meadows Regional School District Interlocal Agreement with the modification to remove the statement “and snow removal” contained within paragraph two of the document carried.

RESOLUTIONS

A motion by Mayor Inscho to adopt the following Resolutions as a consent agenda carried.

RESOLUTION #2016.002  
RECOGNITION OF DEPUTY MUNICIPAL REGISTRAR

*WHEREAS*, in accordance with NJSA 26:8-17, 26:8-17, the local registrar, immediately upon acceptance of the appointment, shall appoint a deputy to assist in the normal, day-to-day operation of the office and whose duty shall be to act in the registrar's stead in case of absence, disability or death of the registrar. In case of death of the local registrar the deputy shall act as local registrar until a new local registrar has been appointed and qualified; and

*WHEREAS*, the Liberty Township Municipal Clerk recognizes Eleanor Clarkson, as qualified for the position of Deputy Municipal Registrar of Liberty Township.

*BE IT RESOLVED* By the Township Committee of the Township of Liberty, Warren County, New Jersey acknowledges the appointment of Eleanor Clarkson as the Deputy Municipal Registrar of the Township of Liberty, Warren County effective 1 January 2016.

Vote: aye - Karcher  
aye - Petersen  
aye - Cummins  
aye - Grover  
aye - Inscho

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John Inscho,  
Mayor

RESOLUTION #2016.003  
OPEN PUBLIC MEETINGS

*WHEREAS*, pursuant to the Chapter 321 Law 1075 known as the Open Public Meetings Act, all meetings of the public bodies wherein formal action, decisions, or discussions relating to the public bodies and wherein formal action, decision, or discussions relating to the public business may take place are required to be publicly announced and scheduled, with adequate posting and advanced notice of the time, place, date, location and to the extent known, the purpose or agenda of each meeting.

*BE IT RESOLVED*, By the Township Committee of the Township of Liberty as follows:

1. The following are designed meetings of the Township Committee of the Township of Liberty at which public business may be formally discussed, decided or acted upon.

Time: 7:00 pm  
Place or Location:  
Municipal Building, 349 Mountain Lake Road, Great Meadows, NJ

Purpose or Agenda: Regular Public Meeting for public discussion

Meeting Dates for the Year 2016

7 January 2016	4 February 2016	3 March 2016
7 April 2016	5 May 2016	2 June 2016
7 July 2016	4 August 2016	1 September 2016
6 October 2016	3 November 2016	1 December 2016

Workshop Dates for the Year 2016

28 January 2016	25 February 2016	24 March 2016
28 April 2016	26 May 2016	23 June 2016
28 July 2016	25 August 2016	22 September 2016
27 October 2016		

Official action may or may not be taken.

In addition, such other meetings as the Township Committee of the Township of Liberty may require, shall be scheduled and held but pursuant to and with additional notice as is required by State Statute.

2. The Municipal Clerk of the Township of Liberty , is hereby authorized and directed to:
  - A. Post and maintain a copy of said Resolution upon the bulletin board within the Municipal Building
  - B. File a copy of said Resolution with the Municipal Clerk of the Township of Liberty
  - C. Forward copies of said Resolution to the Star Gazette, the official newspaper of Liberty Township, Warren County; and,
  - D. Do all necessary hereafter to comply with said Statutes to the end that adequate public notice of all public meetings pursuant to such Statute, be given according to law

Vote: aye - Karcher  
 aye - Petersen  
 aye - Cummins  
 aye - Grover  
 aye - Inscho

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 John Inscho,  
 Mayor

RESOLUTION #2016.004  
 RESOLUTION AUTHORIZING LEGAL COUNSEL TO FILE AND PROSECUTE ROLL  
 BACK TAX COMPLAINTS, COMPLAINTS TO CORRECT ERRORS IN ASSESSMENTS  
 AND COMPLAINTS FOR ADDED,  
 OMITTED AND ADDED/OMITTED ASSESSMENT; DEFEND, SETTLE OR  
 STIPULATE TO RESOLVE ALL 2016 LOCAL PROPERTY TAX APPEALS

*WHEREAS*, the County Tax Board has issued a letter of request requiring a Resolution by the Mayor and Township Committee or Council of each municipality of the County of Warren by its County Tax Administrator, Melissa Pritchett, CTA; and

*WHEREAS*, the said County Tax Administrator requires that the Mayor and member of the Township Committee of each municipality in the County of Warren, in order to file Municipal Roll Back Complaints, Correct Errors or File Added, Omitted and Added/Omitted Complaints, Adopt a Resolution allowing the Municipal Attorney or any member of his firm, to file and prosecute said Complaints.

*BE IT RESOLVED*, On this 7th day of January 2016 by the Township Committee of the Township of Liberty, in the County of Warren and the State of New Jersey, that the Municipal Attorney, Roger Skoog as Attorney for the Township of Liberty, is hereby authorized to file, prosecute, defend, stipulate, modify, agree upon and other wise perform the duties which are required of said Attorney, in the process or prosecution and/or filling of said Roll Back Tax Complaints, Complaints to Correct Errors in Assessments for Added Assessments, Omitted Assessments and Added/Omitted Assessments in 2016 and Defending or Settling all 2016 local property tax appeals and execute any and all stipulations relating to the same with the agreement of the Liberty Township Municipal Assessor.

*BE IT RESOLVED*, That the Municipal Clerk be and the same is hereby directed to provide a true copy of this Resolution to the Warren County Board of Taxation, Cummins Building, 202 Mansfield Street, Belvidere, New Jersey 07823.

Vote: aye - Karcher  
aye - Petersen  
aye - Cummins  
aye - Grover  
aye - Inscho

\_\_\_\_\_  
John Inscho,  
Mayor

RESOLUTION #2016.005  
DESIGNATION OF OFFICIAL NEWSPAPER

*BE IT RESOLVED*, By the Township Committee of the Township of Liberty in the County of Warren, State of New Jersey that the Star Gazette hereby be designated as the official newspaper and the Courier News as the secondary newspaper of the Township of Liberty for the year 2016.

*BE IT RESOLVED*, That the bulletin board in the Municipal Building, 349 Mountain Lake Road, Great Meadows, New Jersey is designated as the place where all official notices are to be posted.

Vote: aye - Karcher  
aye - Petersen  
aye - Cummins  
aye - Grover  
aye - Inscho

\_\_\_\_\_  
John Inscho,  
Mayor

RESOLUTION #2016.006  
2015 TONNAGE GRANT APPLICATION

*WHEREAS*, the Mandatory Source Separation and Recycling Act, P.L. 1987, c.102, has established a recycling fund from which tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and

*WHEREAS*, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

*WHEREAS*, the New Jersey Department of Environmental Protection has promulgated recycling regulations to implement the Mandatory Source Separation Act; and

*WHEREAS*, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

*WHEREAS*, a Resolution authorizing this municipality to apply for such grants will memorialize the commitment of this municipality to recycling and to indicate the assent of the Liberty Township Committee to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and,

*WHEREAS*, such a Resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

*BE IT RESOLVED* By the Township Committee of the Township of Liberty, that the Township of Liberty hereby endorses the submission of the Recycling Tonnage Grant Application to the New Jersey Department of Environmental Protection and designate John Inscho, Committeeperson, to ensure that the application is properly filed.

*BE IT RESOLVED* That the monies received from the Recycling Tonnage Grant be deposited in a dedicated Recycling Trust Fund to be used solely for the purposes of recycling.

Vote: aye - Karcher  
aye - Petersen  
aye - Cummins  
aye - Grover  
aye - Inscho

\_\_\_\_\_  
John Inscho,  
Mayor

RESOLUTION #2016.007  
CASH MANAGEMENT PLAN

Interest Rate on Delinquent Taxes and Municipal Charges

In accordance with RS: 4-67, the interest rate on delinquent taxes and municipal charges shall be as follows:

1. 8% per annum on the first \$1,500 of the delinquency
2. 18% per annum on any amount in excess of \$1,500

No interest shall be charged for a 10-day grace period; after the 10-day grace period, interest shall be calculated from the due date.

An additional penalty of 6% of the amount of the delinquency will be charged to a taxpayer with a delinquency in excess of \$10,000 who fails to pay that delinquency prior to the end of the calendar year.

The Tax Collector is authorized to process or cancel without further action on part of the

governing body, any property tax overpayment or delinquency of less than \$10.00. The Tax Collector is further authorized to conduct the annual sale of delinquent taxes for the calendar year 2015.

Investment of Funds

The Chief Financial Officer is hereby authorized to invest funds, as they shall become available, to attain the highest rate of return, provided that all investments are reported to the Township Committee at the next meeting subsequent to the making of the investments.

Official Depositories

In accordance with NJSA 40A: 5-15, all monies collected by taxation, received from any source by or on behalf of any local unit or any board or department shall be deposited or turned over to the Chief Financial Officer within 48 hours.

The following banks are designated as official depositories for checking and/or escrow funds for the Township for 2016, as well as savings funds and investment accounts:

The First Hope Bank, Hope, 1301 Hope-Bridgeville Road, Hope, New Jersey  
Fulton Bank of New Jersey, 176 Mountain Avenue, Hackettstown, New Jersey

Authorized Signatures

All withdraws against the foregoing accounts shall bear the signatures of two of the following officials: Mayor, Municipal Clerk and Chief Financial Officer.

Vote: aye - Karcher  
aye - Petersen  
aye - Cummins  
aye - Grover  
aye - Inscho

\_\_\_\_\_  
John Inscho,  
Mayor

RESOLUTION #2016.008  
APPOINTMENT OF PUBLIC AGENCY COMPLIANCE OFFICER 2016

*WHEREAS*, it is necessary to appoint a Public Compliance Officer (P.A.C.O.); and

*WHEREAS*, this is an annual appointment – this appointment will be for calendar year 2016.

*BE IT RESOLVED*, By the Township Committee of the Township of Liberty. Warren County, New Jersey, to appoint Diane M Pflugfelder, Municipal Clerk to this office as this individual has a knowledge of the professional services and procurement contracts entered into by Liberty Township.

Vote: aye - Karcher  
aye - Petersen  
aye - Cummins  
aye - Grover  
aye - Inscho

\_\_\_\_\_  
John Inscho,  
Mayor

RESOLUTION #2016.009  
APPOINTMENT OF A FUND COMMISSIONER TO THE  
PUBLIC ALLIANCE INSURANCE COVERAGE FUND

*BE IT RESOLVED*, By the Township of Liberty, County of Warren, State of New Jersey, that it hereby appoints Diane M Pflugfelder as the Fund Commissioner and Dan Grover as the Alternate Fund Commissioner to the Public Alliance Insurance Coverage Fund; and

*BE IT RESOLVED* That copies of this Resolution be forwarded to the following:

1. Diane M Pflugfelder, Fund Commissioner
2. Dan Grover, Alternate Fund Commissioner
3. Public Alliance Insurance Coverage Fund

Vote: aye - Karcher  
 aye - Petersen  
 aye - Cummins  
 aye - Grover  
 aye - Inscho

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John Inscho,  
 Mayor

RESOLUTION #2016.010  
 TEMPORARY APPROPRIATIONS 2016

*WHEREAS*, N.J.S. 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2016 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided, and

*WHEREAS*, the date of this resolution is within the first 30 days of the fiscal year, and

*WHEREAS*, the total appropriations in the 2016 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement and public assistance, is the sum of \$1,737,947.24, and

*WHEREAS*, 26.25% of the total appropriations in the 2014 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement and public assistance in said budget is the sum of \$456,211.15.

*BE IT RESOLVED* By the Committee of the Township of Liberty in the County of Warren, State of New Jersey, that the following appropriations be made and a certified copy of this resolution be transmitted to the Chief Financial Officer for his records.

Vote: aye - Karcher  
 aye - Petersen  
 aye - Cummins  
 aye - Grover  
 aye - Inscho

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John Inscho,  
 Mayor

RESOLUTION #2016.011  
 RESOLUTION AUTHORIZING THE CFO TO PAY REGULAR BILLS  
 IN ORDER TO AVOID FINANCE CHARGES

*WHEREAS*, the Township of Liberty has bills that are approved for payment at the regular meetings held by the Liberty Township Committee, and

*WHEREAS*, the Township Committee meetings are held the first Thursday of the month, and

*WHEREAS*, the Township Committee meetings may be canceled on occasion, and

*WHEREAS*, the cancellation of a regularly scheduled meeting may create a period of more than thirty days between meetings, and

*WHEREAS*, the monthly bills arrive throughout the month and the CFO must receive authorization from the Township Committee for payment, and

*WHEREAS*, the bills must be paid in a timely period to avoid the accumulation of any late charges.

*BE IT RESOLVED*, By the Liberty Township Committee, in the event that a regularly schedule Township Committee meeting is canceled, the CFO is authorized to pay bills when received to avoid the accumulation of any late charges and the bill will be placed on the subsequent bill list for the next regular Township Committee Meeting.

Vote: aye - Karcher  
aye - Petersen  
aye - Cummins  
aye - Grover  
aye - Inscho

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John Inscho,  
Mayor

RESOLUTION #2016.012  
DEFERRED LOCAL DISTRICT SCHOOL TAX

*WHEREAS*, the local district school tax for the fiscal year 1 July 2015 to 30 June 2016 was raised in the 2015 tax levy in the amount of \$4,846,435.00.

*WHEREAS*, the statutes permit the deferral of the cash liability of such school tax up to 50% of the school tax levy or \$2,423,217.50.

*BE IT RESOLVED* by the Mayor and Committee of the Township of Liberty, that the deferred school tax for the local school district remain unchanged at \$1,520,074.75.

*BE IT FURTHER RESOLVED* that two certified copies of this Resolution be filed with the Director of the Division of Local Government Services.

Vote: aye - Karcher  
aye - Petersen  
aye - Cummins  
aye - Grover  
aye - Inscho

\_\_\_\_\_  
John Inscho,  
Mayor

RESOLUTION #2016.013  
GOVERNOR’S COUNCIL ON ALCOHOLISM AND DRUG ABUSE

FISCAL GRANT CYCLE JUNE 2016-JULY 2017

WHEREAS, the Governor’s Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey; and

WHEREAS, the Township Committee of the Township of Liberty, County of Warren, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and

WHEREAS, the Township Committee further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

WHEREAS, the Township Committee has applied for funding to the Governor’s Council on Alcoholism and Drug Abuse through the County of Warren.

BE IT RESOLVED By the Township of Liberty, County of Warren, State of New Jersey herby recognizes the following:

1. The Township Committee does hereby authorize submission of a strategic plan for the Great Meadows Regional Municipal Alliance Grant for fiscal year in the amount of:
 

DEDR	\$4,034.00
Cash Match	\$1,210.00
In-Kind	\$3,026.00
2. The Township Committee acknowledges the terms and conditions for administering the Municipal Alliance Grant, including the administrative compliance and audit requirements.

Vote: aye - Karcher  
 aye - Petersen  
 aye - Cummins  
 aye - Grover  
 aye - Inscho

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 John Inscho,  
 Mayor

RESOLUTION #2016.014  
 SALARY

WHEREAS, Salary Ordinance #2015.002 established the salaries/wages, and compensation for certain employees of the Township of Liberty, Warren County.

BE IT RESOLVED, By the Township Committee of the Township of Liberty, Warren County that the following named employee(s) shall be compensated for the year 2016 in the amounts designated below. All salaries are retroactive to 1 January 2016 unless otherwise noted:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>
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Patricia Zotti Land Use Administrator \$7961/year  
 Chuck Harvey DPW Supervisor \$30.00/hour

Vote: aye - Karcher  
 aye - Petersen  
 aye - Cummins  
 aye - Grover  
 aye - Inscho

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John Inscho,  
 Mayor

RESOLUTION #2016.015  
 TAX LIEN REFUND

*WHEREAS*, the Tax Collector recommends to the Township Committee that the necessary administrative action be taken to authorize a refund to the following lienholder.

Block	Lot	Lien #	Name/Address	Lien Amount	Interest	Premium
<u>Total Refund</u>						
11	12	2015-04	TWR as CST for Ebury Fund 1NJ LLC	\$ 7,474.01	\$ 298.96	\$18,100.00
25,872.97			PO Box 37695 Baltimore, MD 21297			\$
23	17	2014-06	FWDSL & Associates, LP	\$ 7,064.29	\$ 711.83	\$ 6,000.00
13,776.12			17 W Cliff St Somerville, NJ 08876			\$
23	18	2014-07	FWDSL & Associates, LP	\$ 929.49	\$ 118.57	\$
1,048.06			17 W Cliff St Somerville, NJ 08876			\$

*BE IT RESOLVED*, By a majority of the members of the Township Committee of the Township of Liberty, County of Warren, State of New Jersey that the refund on the above list shall be returned to the parties designated.

Vote: aye - Karcher  
 aye - Petersen  
 aye - Cummins  
 aye - Grover  
 aye - Inscho

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John Inscho,  
 Mayor

RESOLUTION #2016.016  
APPOINTMENT OF EMERGENCY MANAGEMENT  
COORDINATOR AND DEPUTY EMERGENCY MANAGER

*BE IT RESOLVED* by the Liberty Township Committee of the Township of Liberty, County of Warren , and State of New Jersey the following appointments:

*WHEREAS*, Steve Matuszek was appointed Emergency Management Coordinator to fulfill the term effective 1 January 2016, with an expiration of term 31 December 2018.

*WHEREAS*, Ron Petersen was appointed Deputy Emergency Management Coordinator to fulfill the term effective 1 January 2016, with an expiration of term 31 December 2018

Vote: aye - Karcher  
aye - Petersen  
aye - Cummins  
aye - Grover  
aye - Inscho

\_\_\_\_\_  
John Inscho,  
Mayor

RESOLUTION #2015.017  
PAYMENT OF BILLS

*RESOLVED*, That the Township Committee of the Township of Liberty, does hereby authorize the Finance Department to pay all vouchers when properly endorsed and approved by at least 3/5 majority of the Township Committee in the amount of \$489,190.05.

Vote: aye - Karcher  
aye - Petersen  
aye - Cummins  
aye - Grover  
aye - Inscho

\_\_\_\_\_  
John Inscho,  
Mayor

PUBLIC COMMENT was opened at 7:17 pm

Dan Gaeta – Mr Gaeta inquired if the Liberty Township recreation program for Baseball and softball could change their name to Great Meadows Recreation. Attorney Skoog is to investigate.

Robert Giordano – Mr Giordano, Mayor of Independence Township, congratulated Mayor Inscho on being sworn in as Mayor 2016.

APPROVAL OF MINUTES

A motion by Carl Cummins to adopt the public and executive session minutes of 3 December 2015 carried.

BENEDICTION

Pastor James Craig gave a Benediction.

ADJOURNMENT - There being no further business, a motion by Mayor Inscho to adjourn the meeting carried.

Meeting adjourned at 7:19 p.m.

Diane Pflugfelder RMC/MMC  
Municipal Clerk/Administrator  
Minutes Approved 4 February 2016