

A regularly scheduled meeting of the Township of Liberty was held in the Municipal Building, 349 Mountain Lake Road, Great Meadows on 7 July 2016. The meeting was opened by Mayor John Inscho with Adequate Notice of Meeting and the Pledge of Allegiance at 7:09 p.m.

Present: Mayor John Inscho; Deputy Mayor Dan Grover; Carl Cummins; Ronald Petersen, and Peter Karcher

Also, Present: Roger Skoog, Municipal Attorney; and, Diane M Pflugfelder, Municipal Clerk/Administrator

REPORTS

COMMITTEEPERSON KARCHER

Mr. Karcher reported that Sarah Grub is compiling a How-To booklet for future Community planning.

COMMITTEEPERSON PETERSEN

Mr. Petersen invited Alan DeCarolis, Animal Control Official, to the meeting to advise him that Liberty Township would be changing Municipal Courts effective 1 August 2016.

COMMITTEEPERSON CUMMINS

Mr. Cummins informed everyone that paving was scheduled for Lakeside Drive East and Pequest. He also stated that the paver installation at the pavilion would be complete soon.

COMMITTEEPERSON GROVER

Mr. Grover related that planning for the kayak rack Eagle Scout is progressing. He also stated that he has not received any response from Mike Palieri, Vision TEC, since early June. And that Jewell Computers would be coordinating the email cut over for 20 July 2016.

RECREATION

Dan Gaeta, Recreation Chairperson, requested the ability to secure a credit card for recreation purchases up to \$500. His request will be forwarded to the CFO.

MAYOR INSCHO

Mayor Inscho confirmed that Liberty Township will be joining the Belvidere Municipal Court, effective 1 August 2016.

He also informed everyone that Diane M Pflugfelder would be the acting Recreation Secretary until a permanent appointment is made.

DEPARTMENT OF PUBLIC WORKS

A pre-printed report was received from the Department of Public Works for June 2016 and placed on file.

MUNICIPAL CLERK/ADMINISTRATOR

A pre-printed report was received from the Municipal Clerk/Administrator for June 2016 and placed on file

APPROVAL OF MINUTES

A motion by Carl Cummins to adopt the public meeting minutes of 2 June 2016 carried.

A motion by Ron Petersen to adopt the public meeting minutes of 23 June 2016 carried. Mr Karcher abstained.

UNFINISHED BUSINESS

MUNICIPAL COMPLEX GENERATOR ENERGY ALLOCATION INITIATIVE PROGRAM

Attorney Skoog stated that terms for a Contract for in-kind Engineering Services from DMG Group on the Municipal Complex Generator Energy Allocation Initiative Program project have been agreed upon. A motion by Carl Cummins to accept the contract between DMG Group and Liberty Township for the Municipal Complex Generator Energy Allocation Initiative Program project carried.

NEW BUSINESS

2017 EMPLOYEE PRACTICES LIABILITY COMPLIANCE PROGRAM

Attorney Skoog and the Municipal Clerk were directed to proceed with the 2017 Employee Practices Liability Compliance Program updates.

RESOLUTIONS

A motion by Ron Petersen to adopt the following Resolution carried.

Resolution #2016.056
Cancel Taxes

WHEREAS, The Tax Assessor & Collector recommend to the Township Committee that the necessary administrative action be taken to authorize the cancellation of the following 2015 tax.

Block/Lot	Name/Address	Reason	Year	Total
9/24/Q0106	Ziarnowski, Zygmunt & Theresa 86 Marble Hill Rd Great Meadows, NJ 07838	Out of farmland, not removed from duplicate	2015	\$115.24

NOW, THEREFORE, BE IT RESOLVED, By a majority of the members of the Township Committee of the Township of Liberty, County of Warren, State of New Jersey that the above cancellation be made.

Vote: aye - Karcher
aye - Petersen
aye - Cummins
aye - Grover
aye - Inscho

John Inscho,
Mayor

A motion by Ron Petersen to adopt the following Resolution carried.

Resolution #2106.057
Tax Refund

WHEREAS, The Tax Collector recommends to the Township Committee that the necessary administrative action be taken to authorize a refund to the following;

Block/Lot	Name/Address	Reason	Year	Total Refund
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48/1.03	Corelogic Attn Refunds 1 Corelogic Dr West Lake, TX 76262	Duplicate Payment	2016	\$3,261.30
48/1.03 Q0044	Corelogic Attn Refunds 1 Corelogic Dr West Lake, TX 76262	Duplicate Payment	2016	\$20.17

NOW, THEREFORE, BE IT RESOLVED, By a majority of the members of the Township Committee of the Township of Liberty, County of Warren, State of New Jersey that the refund on the above list shall be returned to the parties designated.

Vote: aye - Karcher
 aye - Petersen
 aye - Cummins
 aye - Grover
 aye - Inscho

 John Inscho,
 Mayor

A motion by Carl Cummins to adopt the following Resolution carried.

Resolution #2016.058
 Tax Lien Refund

WHEREAS, the Tax Collector recommends to the Township Committee that the necessary administrative action be taken to authorize a refund to the following lienholder.

Block	Lot	Lien #	Name/Address	Lien Amount	Interest	Premium	Total Refund
61	1.02	2010-40	Arnold Satow 9 Angus Lane New City, NY 10956	\$ 195.48	\$ 184.21	\$ -0-	\$ 379.69

BE IT RESOLVED, By a majority of the members of the Township Committee of the Township of Liberty, County of Warren, State of New Jersey that the refund on the above list shall be returned to the parties designated.

Vote: aye - Karcher
 aye - Petersen
 aye - Cummins
 aye - Grover
 aye - Inscho

 John Inscho,
 Mayor

A motion by Dan Grover to adopt the following Resolution carried.

Resolution #2016.059
 Salary

WHEREAS, Salary Ordinance #2016.005 established the salaries/wages, and compensation for certain employees of the Township of Liberty, Warren County.

BE IT RESOLVED, By the Township Committee of the Township of Liberty, Warren County that the following named employee(s) shall be compensated for the year 2016 in the amounts designated below. All salaries are retroactive to 1 January 2016 unless otherwise noted:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>
Lifeguards		
Ashlee Lunden	2 nd year lifeguard	10.50/hour
Lynn Vonder Haar	2 nd year lifeguard	10.50/hour
Kayla Nicholls	2 nd year lifeguard	10.50/hour

Vote: aye - Karcher
 aye - Petersen
 aye - Cummins
 aye - Grover
 aye - Inscho

 John Inscho,
 Mayor

A motion by Ron Petersen to adopt the following Resolution carried.

Resolution #2016.060
 A Resolution of the Township Committee of the Township of Liberty
 in the County of Warren, State of New Jersey
 to Appoint Liberty Township Municipal Professionals

BE IT RESOLVED that the Committee of Liberty Township hereby appoints J. Edward Palmer as Municipal Court Judge of the Township of Liberty for a three (3) year term effective 1 August 2016.

BE IT RESOLVED that the Committee of Liberty Township hereby appoints Roger Skoog as Municipal Court Prosecutor of the Township of Liberty for a one (1) year term effective 1 August 2016.

BE IT RESOLVED that the Committee of Liberty Township hereby appoints Scott Wilhelm as Municipal Court Public Defender of the Township of Liberty for a one (1) year term effective 1 August 2016.

Vote: aye - Karcher
 aye - Petersen
 aye - Cummins
 aye - Grover
 aye - Inscho

 John Inscho,
 Mayor

A motion by Joh Inscho to adopt the following Resolution carried.

Resolution #2016.061
 Resolution of the Township of Liberty, County of Warren,
 State of New Jersey Extension of Third Quarter Taxes

WHEREAS, the date of the mailing of the Liberty Township tax bills cannot be determined at this time; and

WHEREAS, NJSA 54:4-66.3 provides that no interest shall be charged for a minimum of 25 days after tax bills are mailed or otherwise delivered. Now, Therefore Be It

RESOLVED by the Liberty Township Committee as follows:

No interest shall be charged on 3rd quarter taxes, due 1 August 2016, if payment of said taxes is received by Liberty Township on or before the 25th day after the date of a mailing as certified by the Municipal Tax Collector to the Municipal Clerk and provided further, however, that if any such payment is not received on or before the 25th day, interest at the usual rate will be charged from the 1 August 2016 date.

Vote: aye - Karcher
aye - Petersen
aye - Cummins
aye - Grover
aye - Inscho

John Inscho,
Mayor

PAYMENT OF BILLS

A motion by Peter Karcher to adopt the following Resolution carried.

Resolution #2016.062
Payment of Bills

RESOLVED, That the Township Committee of the Township of Liberty, does hereby authorize the Finance Department to pay all vouchers when properly endorsed and approved by at least 3/5 majority of the Township Committee in the amount of \$509,270.25.

Vote: aye - Karcher
aye - Petersen
aye - Cummins
aye - Grover
aye - Inscho

John Inscho,
Mayor

PUBLIC COMMENT was opened at 7:19 pm.

Alice Bechok – Ms. Bechok presented concerns regarding Aucvion.com for 14 Lewis Lane.

Shannon Schaaf – Ms. Schaaf reported that 94 individuals have registered for the Mountain Lake triathlon scheduled for 16 July 2016.

She also informed that the lily pads within the designated kayak area have been sprayed. She questioned who the responsible party for this spraying was.

She questioned the potential to conduct an outdoor movie at the beach in 2016. Ms. Schaaf advised that the Lake Association would assist the Recreation Commission with coordinating said event.

Lynn Gilmore – Ms Gilmore inquired into details the Resolutions adopted this evening.

Robert Pace – Mr. Pace introduced himself as resident of Independence Township, who wanted to informed Liberty Township about the Great Meadows Regional Board of Education Budget. He stated

enrollment numbers, budget increases, proposed programing amendments, staffing numbers and his observations at Board of Education meetings.

EXECUTIVE SESSION

At 7:36 pm a motion by John Inscho to adopt the following Resolution carried.

RESOLUTION #2016.063

WHEREAS, the Open Public Meetings Act P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exists; and

WHEREAS, the Township Committee may wish to discuss any of the following conditions; confidential provisions of Federal Law or State Statute; information that may impair receipt of federal funding; invasion of individual privacy; collective bargaining agreement; real property negotiations; litigation; and, personnel and personnel policy. Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

- ✓ Real Property Negotiations - Lodge
- ✓ Real Property Negotiations - Wooded Valley Estates
- ✓ Litigation - OPRA
- ✓ Policy & Procedures - Beach

BE IT RESOLVED, That the public be excluded from this meeting.

Vote: aye - Karcher
 aye - Petersen
 aye - Cummins
 aye - Grover
 aye - Inscho

 John Inscho,
 Mayor

At 7:48 pm, a motion by Mayor Inscho to reconvene the public meeting carried. Mayor Inscho stated that during executive session matters of potential litigation, real property negotiations and policy & procedures were discussed. No action to follow.

ADJOURNMENT

There being no further business, a motion by Mayor Inscho to adjourn the meeting carried.

Meeting adjourned at 7:49 p.m.

Diane M Pflugfelder RMC/MMC
Municipal Clerk/Administrator
Minutes Approved 4 August 2016