

A regularly scheduled meeting of the Township of Liberty was held in the Municipal Building, 349 Mountain Lake Road, Great Meadows on 4 August 2016. The meeting was opened by Mayor John Inscho with Adequate Notice of Meeting and the Pledge of Allegiance at 7:00 p.m.

Present: Mayor John Inscho; Deputy Mayor Dan Grover; Carl Cummins; Ronald Petersen, and Peter Karcher

Also, Present: Roger Skoog, Municipal Attorney; and, Diane M Pflugfelder, Municipal Clerk/Administrator

REPORTS

COMMITTEEPERSON CUMMINS

Mr. Cummins reported that work has begun on the Eagle Scout project assembling a canoe/kayak storage rack at Mountain Lake.

COMMITTEEPERSON GROVER

Mr. Grover reported that the email system has been cut over to the updated Outlook software.

MAYOR INSCHO

Mayor Inscho announced that Liberty Township is now the owner of the property formerly known as Wooded Valley Estates. Liberty Township closed on the acquisition of over 100 acres at the cost of \$400,000.00. With the municipal purchase of this property, 31 homes will not be built on that site. There is no decision for developing the property at this time.

COMMITTEEPERSON PETERSEN

Mr. Petersen volunteered to contact NJ Audubon, CWRP and USFWS for options and grant funding with mediation of the dam located on the property formerly known as Wooded Valley Estates.

Two offices trailers remain on the property formerly known as Wooded Valley Estates. Attorney Skoog stated that he is continuing to pursue removal of the units by the seller.

DEPARTMENT OF PUBLIC WORKS

A pre-printed report was received from the Department of Public Works for July 2016 and placed on file.

MUNICIPAL CLERK/ADMINISTRATOR

A pre-printed report was received from the Municipal Clerk/Administrator for July 2016 and placed on file

APPROVAL OF MINUTES

A motion by Ron Petersen to adopt the public and executive session minutes of 7 July 2016 carried.

UNFINISHED BUSINESS

MUNICIPAL COMPLEX GENERATOR ENERGY ALLOCATION INITIATIVE PROGRAM

Attorney Skoog will prepare a document stating the contractual terms for in-kind Engineering Services from DMG Group on the Municipal Complex Generator Energy Allocation Initiative Program project as approved by motion at the 7 July 2016 meeting of the Liberty Township Committee.

NEW BUSINESS

RESIGNATION OF ZONING OFFICIAL

Ken Nelson, Liberty Township Zoning Official, submitted a letter of resignation, effective 26 July 2016. Following discussion, a motion by John Inscho to adopt the following Resolution carried.

Resolution #2016.064
Salary

WHEREAS, Salary Ordinance #2016.005 established the salaries/wages, and compensation for certain employees of the Township of Liberty, Warren County.

BE IT RESOLVED, By the Township Committee of the Township of Liberty, Warren County that the following named employee(s) shall be compensated for the year 2016 in the amounts designated below. All salaries are retroactive to 1 January 2016 unless otherwise noted:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>
Eric Snyder	Zoning Code Official	10,495.00 Effective 1 August 2016

Vote: aye - Karcher
aye - Petersen
aye - Cummins
aye - Grover
aye - Inscho

John Inscho,
Mayor

2017 Municipal Alliance County Contract

Following discussion, a motion by Ron Petersen authorizing Mayor Inscho to execute the 2017 Municipal Alliance County Contract carried.

Gypsy Moth Survey for 2017

Following discussion, a motion by Dan Grover authorizing the 2017 survey for gypsy moth egg masses carried.

Solar Energy Systems

Upon the recommendation of the Municipal Zoning Official, the Township Committee agreed to investigate conditions under which solar energy systems may be installed within Liberty Township.

RESOLUTIONS

A motion by John Inscho to adopt the following Resolution carried.

Resolution # 2016.065

WHEREAS the Township of Liberty, New Jersey, has experienced natural hazards that result in public safety hazards and damage to private and public property;

WHEREAS the hazard mitigation planning process set forth by the State of New Jersey and the Federal Emergency Management Agency offers the opportunity to consider natural hazards and risks, and to identify mitigation actions to reduce future risk;

WHEREAS the New Jersey Office of Emergency Management is providing federal mitigation funds to support development of the mitigation plan;

WHEREAS a Hazard Mitigation Plan (HMP) has been developed by the Mitigation Steering and Planning Committees;

WHEREAS the Hazard Mitigation Plan includes a prioritized list of mitigation actions including activities that, over time, will help minimize and reduce safety threats and damage to private and public property, and

WHEREAS the draft plan was provided to each participating jurisdiction and was posted on the Warren County website so as to introduce the planning concept and to solicit questions and comments; and to present the HMP and request comments, as required by law, and

NOW THEREFORE BE IT RESOLVED by the Governing Body of the Township of Liberty:

1. The Warren County Multi-Jurisdictional Hazard Mitigation Plan, as submitted to the New Jersey Office of Emergency Management and the Federal Emergency Management Agency on April 29, 2016 by the Warren County Department of Public Safety/Office of Emergency Management is hereby adopted as an official plan of the Township of Liberty; minor revisions recommended by the Federal Emergency Management Agency and/or the New Jersey Office of Emergency Management may be incorporated without further action.
2. The Municipal departments identified in the HMP are hereby directed to pursue implementation of the recommended high priority activities that are assigned to their departments.
3. Any action proposed by the HMP shall be subject to and contingent upon budget approval, if required, which shall be at the discretion of the Governing Body, and this resolution shall not be interpreted so as to mandate any such appropriations.
4. The Warren County Deputy Public Safety Director and Deputy Office of Emergency Management Coordinator is designated to coordinate with other offices and shall periodically report on the activities, accomplishments, and progress, and shall prepare an annual progress report to be submitted to the Warren County Department of Public Safety/Office of Emergency Management. The status reports shall be submitted on a yearly basis by a predetermined date as agreed upon by all stakeholders.

Vote: aye - Karcher
 aye - Petersen
 aye - Cummins
 aye - Grover
 aye - Inscho

 John Inscho,
 Mayor

A motion by Ron Petersen to adopt the following Resolution carried.

Resolution #2016.066
 Tax Lien Refund

WHEREAS, the Tax Collector recommends to the Township Committee that the necessary administrative action be taken to authorize a refund to the following lienholder.

Block	Lot	Lien #	Name/Address	Lien Amount	Interest	Premium	Total Refund
11	42.48	2013-01	FWDSL & Associates 17 West Cliff St Somerville, NJ 08876	\$39,326.83	\$10,860.00	\$38,000.00	\$88,186.83

BE IT RESOLVED, By a majority of the members of the Township Committee of the Township of Liberty, County of Warren, State of New Jersey that the refund on the above list shall be returned to the parties designated.

Vote: aye - Karcher
aye - Petersen
aye - Cummins
aye - Grover
aye - Inscho

John Inscho,
Mayor

PAYMENT OF BILLS

A motion by Pete Karcher to adopt the following Resolution carried.

Resolution #2016.067
Payment of Bills

RESOLVED, That the Township Committee of the Township of Liberty, does hereby authorize the Finance Department to pay all vouchers when properly endorsed and approved by at least 3/5 majority of the Township Committee in the amount of \$1,043,328.98.

Vote: aye - Karcher
aye - Petersen
aye - Cummins
aye - Grover
aye - Inscho

John Inscho,
Mayor

PUBLIC COMMENT was opened at 7:13 pm.

Lynn Gilmore – Ms. Gilmore thanked Liberty Township for supporting the Mountain Lake Home Owners Association with the triathlon held this past weekend. She announced that the next scheduled triathlon will be held on 15 July 2017.

Ms. Gilmore requested the authorization to use the pavilion at Mountain Lake beach for the Mountain Lake Homeowners Association to conduct a plant swap on the second Saturday in September. Permission was granted.

Inclosing, Ms. Gilmore invited everyone to attend the Mountain Lake Home Owners Association meeting at the Mountain Lake Firehouse on Friday, 5 August, to hear the presentations on lake management and water quality.

ADJOURNMENT

There being no further business, a motion by Mayor Inscho to adjourn the meeting carried.

Meeting adjourned at 7:16 p.m.

Diane M Pflugfelder RMC/MMC
Municipal Clerk/Administrator
Minutes Approved 1 September 2016