

A regularly scheduled meeting of the Township of Liberty was held in the Municipal Building, 349 Mountain Lake Road, Great Meadows on 2 June 2016. The meeting was opened by Mayor John Inscho with Adequate Notice of Meeting and the Pledge of Allegiance at 7:03 p.m.

Present: Mayor John Inscho; Deputy Mayor Dan Grover; Carl Cummins; Ronald Petersen, and Peter Karcher

Also Present: Roger Skoog, Municipal Attorney

REPORTS

NEW JERSEY STATE POLICE

Trooper John Hall, of the Washington Township Barrack, asked if anyone had any questions or issues. He reminded residents to lock their doors and cars. When going on vacation put valuables away. If you see something, say something.

COMMITTEEPERSON KARCHER: Community Day is coming up and volunteers are needed.

COMMITTEEPERSON PETERSEN: Nothing to report

COMMITTEEPERSON CUMMINS: Nothing to report

COMMITTEEPERSON GROVER: Changes are being made to the Township's email system and will take place on June 15th.

MAYOR INSCHO: Nothing to report.

DEPARTMENT OF PUBLIC WORKS

A pre-printed report was received from the Department of Public Works for May 2016 and placed on file.

RECREATION

Dan Gaeta was present and discussed Community Day. The firehouse is double booked on Sunday. A rut has been noticed by the boat launch and DPW was asked to level it with gravel. He reported the investigation of replacement playground equipment, the need of equipment for the summer recreation program, and consideration of appropriate location.

APPROVAL OF MINUTES

A motion by Mr. Cummins to adopt the public session minutes of 5 May 2016 carried. Mr. Karcher and Mr. Petersen abstained.

UNFINISHED BUSINESS

ORDINANCE #2016.004 - PUBLIC HEARING - A motion by Mr. Grover to continue public hearing carried. A motion by Mr. Petersen to adopt the following Resolution carried.

Resolution #2016.047
Adoption of Ordinance # 2016.004

WHEREAS, said Ordinance entitled 'Bond Ordinance Providing for the Acquisition of Lands in and by the Township of Liberty, in the County of Warren, New

Jersey, Appropriating \$500,000 Therefor and Authorizing the Issuance of \$476,100 Bonds or Notes of the Township for Financing Part of the Cost Thereof ‘ was passed on first reading on 7 April 2016; and

WHEREAS, the public hearing of said Ordinance has been held as advertised and is now closed,

BE IT RESOLVED By the Township Committee of the Township of Liberty, County of Warren and State of New Jersey that the Ordinance entitled ‘Bond Ordinance Providing for the Acquisition of Lands in and by the Township of Liberty, in the County of Warren, New Jersey, Appropriating \$500,000 Therefor and Authorizing the Issuance of \$476,100 Bonds or Notes of the Township for Financing Part of the Cost Thereof’ be passed on second reading and final adoption.

Vote: aye - Karcher
aye - Petersen
abstain - Cummins
aye - Grover
aye - Inscho

John Inscho,
Mayor

ORDINANCE #2016.005 - PUBLIC HEARING - A motion by Mr. Grover to open public hearing carried. A motion by Mr. Cummins to adopt the following Resolution carried.

Resolution #2016.048
Adoption of Ordinance # 2016.005

WHEREAS, said Ordinance entitled ‘An Ordinance to Amend an Ordinance Entitled an Ordinance to Provide for and Determine the Salaries and Compensation for the Officers and Employees of the Township of Liberty, County of Warren, State of New Jersey’ was passed on first reading on 5 May 2016; and

WHEREAS, the public hearing of said Ordinance has been held as advertised and is now closed,

BE IT RESOLVED By the Township Committee of the Township of Liberty, County of Warren and State of New Jersey that the Ordinance entitled ‘An Ordinance to Amend an Ordinance Entitled an Ordinance to Provide for and Determine the Salaries and Compensation for the Officers and Employees of the Township of Liberty, County of Warren, State of New Jersey’ be passed on second reading and final adoption.

Vote: aye - Karcher
aye - Petersen
aye - Cummins
aye - Grover
aye - Inscho

John Inscho,
Mayor

ORDINANCE #2016.006 - PUBLIC HEARING - A motion by Mr. Grover to open public hearing carried. A motion by Mr. Petersen to adopt the following Resolution carried.

Resolution #2016.049
Adoption of Ordinance # 2016.006

WHEREAS, said Ordinance entitled ‘An Ordinance of the Township of Liberty Authorizing

the Township of Liberty to Acquire Property Generally Known as Wooded Valley Estates ‘ was passed on first reading on 5 May 2016; and

WHEREAS, the public hearing of said Ordinance has been held as advertised and is now closed,

BE IT RESOLVED By the Township Committee of the Township of Liberty, County of Warren and State of New Jersey that the Ordinance entitled ‘An Ordinance of the Township of Liberty Authorizing the Township of Liberty to Acquire Property Generally Known as Wooded Valley Estates’ be passed on second reading and final adoption.

Vote: aye - Karcher

aye - Petersen

abstain - Cummins

aye - Grover

aye - Inscho

John Inscho,
Mayor

MUNICIPAL COURT: A motion by Mr. Grover to adopt a shared services agreement with Belvidere for Municipal Court carried.

NEW BUSINESS

RESOLUTIONS

A motion by Mr. Petersen to adopt the following Resolution carried.

Resolution #2016.050
Salary

WHEREAS, Salary Ordinance #2016.005 established the salaries/wages, and compensation for certain employees of the Township of Liberty, Warren County.

BE IT RESOLVED, By the Township Committee of the Township of Liberty, Warren County that the following named employee(s) shall be compensated for the year 2016 in the amounts designated below. All salaries are retroactive to 1 January 2016 unless otherwise noted:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>
Beach Manager Gwen Fisher		15.00/hour
Assistant Beach Manager Jake Carlson		14.00/hour
Head Lifeguard Kellie Smigel		13.00/hour
Lifeguards		
Nicole Williams	2 nd year lifeguard	10.50/hour
Ashlee Lunden	1 st year lifeguard	10.00/hour

Lynn Vonder Haar	1 st year lifeguard	10.00/hour
Kayla Nicholls	1 st year lifeguard	10.00/hour
Matthew Sullivan	1 st year lifeguard	10.00/hour
Jacob Sullivan	1 st year lifeguard	10.00/hour
Karly Chisholm	1 st year lifeguard, Substitute	10.00/hour
Courtney Harrison	2 nd year lifeguard, Substitute	11.00/hour
Summer Recreation Head Counselor		
Emilia Thompson	Head Counselor	19.56/hour
Summer Recreation Counselors		
Stephanie Young	2 nd year counselor	9.50/hour
Jeffrey Adams	1 st year counselor	9.25/hour
Payton McBride	1 st year counselor	9.25/hour
Shawnee Smith	1 st year counselor	9.25/hour
Jacob Sullivan	1 st year counselor	9.25/hour
Lauren Makarevich	1 st year counselor	9.25/hour

Vote: aye - Karcher
 aye - Petersen
 aye - Cummins
 aye - Grover
 aye - Inscho

 John Inscho,
 Mayor

A motion by Mr. Petersen to adopt the following Resolution carried.

Resolution #2016.051
 Appointment Authorizing the Reappointment of Penny Holenstein to
 A Second Four Year Term as Assessor of the Township of Liberty

WHEREAS, Penny Holenstein was appointed as the Municipal Tax Assessor of the Township of Liberty, Warren County for a first four year term commencing 30 June 2012 and ending on 30 June 2016; and

WHEREAS, the Liberty Township Committee of Liberty desires to reappoint her as Assessor for a second four-year term commencing 1 July 2016; and.

WHEREAS, pursuant to the provisions of NJSA 54:1-35.31. Ms. Holenstein will acquire tenure of office upon said reappointment for a second four year term as Assessor.

RESOLVED By the Township Committee of the Township of Liberty, Warren County, New Jersey, Penny Holenstein is hereby appointed to a second four year term in office as the Municipal Tax Assessor of the Township of Liberty, Warren County commencing 1 July 2016.

BE IT FURTHER RESOLVED pursuant to the provisions of NJSA 54:1-35, 31, Ms. Holenstein will thereby acquire tenure of office and shall not be removed therefrom except for good cause shown and a proper hearing after due notice in accordance with statutory requirements.

Vote: aye - Karcher
 aye - Petersen

 John Inscho,

aye - Cummins
aye - Grover
aye - Inscho

Mayor

A motion by Mr. Petersen to adopt the following Resolution carried.

Resolution #2016.051
Resolution Authorizing Modification to Project Scope/Limits
to the Pequest Road Improvement Project

WHEREAS, the NJDOT has made certain funds available to the Township through the NJDOT Fiscal Year 2016 Municipal Aid Program for road improvements for the above referenced project;

WHEREAS, the Township has determined that the limits of the project will be expanded from the original scope to include both Main Street (approximately 700 feet in length) and Liberty Street (approximately 250 feet in length). The limit of work on both Main Street and Liberty Street will end at the intersection with N.J.S.H. Route 46. The project will continue to consist of various improvements including, but not limited to, base repair, drainage inlet reset or replacement, milling, paving, signage and traffic striping.

BE IT RESOLVED that the Liberty Township Committee formally approves a modification in scope for the above referenced project as described above

BE IT FURTHER RESOLVED that the Mayor and Township Clerk are hereby authorized to sign the modification to project scope agreement

Vote: aye - Karcher
aye - Petersen
aye - Cummins
aye - Grover
aye - Inscho

John Inscho,
Mayor

PAYMENT OF BILLS

A motion by Mr. Karcher to adopt the following Resolution carried.

Resolution #2016.052
Payment of Bills

RESOLVED, That the Township Committee of the Township of Liberty, does hereby authorize the Finance Department to pay all vouchers when properly endorsed and approved by at least 3/5 majority of the Township Committee in the amount of \$438,848.87.

Vote: aye - Karcher
aye - Petersen
aye - Cummins
aye - Grover
aye - Inscho

John Inscho,
Mayor

PUBLIC COMMENT was opened at 7:20 pm.

Scout Shawn Donnelly stated that there has been a delay in starting the canoe rack but should be all completed within budget.

Alice Bechok expressed concern about lily pads in the proposed canoe rack area. She also reported that pot holes around the Lake and asked if they can be filled by July 15th.

Lorraine Thiel stated her distress with the amount of algae growing around the Lake.

Lynn Gilmore questioned relocation of the playground structure.

Eileen Heydecke asked if the life guards can be repositioned at the Lake.

Dan Gaeta encouraged residents to sign up for the Community Day Poker Run.

Dan McConnell questions DEP septic system statute.

Public comment concluded at 7:39 pm.

ADJOURNMENT

There being no further business, a motion by Mr. Grover to adjourn the meeting carried.

Meeting adjourned at 7:40 p.m.

Diane M Pflugfelder RMC/MMC
Municipal Clerk/Administrator
Minutes Approved 7 July 2016