

The re-organization meeting of 2013 was held in the Municipal Building, 349 Mountain Lake Road, Great Meadows, New Jersey on 3 January 2013 and called to order at 7:04 p.m. by the Municipal Clerk, Diane Pflugfelder, RMC/MMC. The Municipal Clerk opened the meeting with the Pledge of Allegiance and notice that the meeting was being held in compliance with the Open Public Meetings Act N.J.S.A.10:4-6.

A moment of respect was acknowledged for Pastor James Craig who was unable to attend this evening due to illness.

Present: Ron Petersen, John Fisher, Dan Grover; Committeeperson-Elect John Inscho and Committeeperson-Elect Peter Karcher.

Attorney Roger Skoog administered the Oath of Office to John Inscho, who will serve as Committeeperson for a three-year term expiring 31 December 2015.

Attorney Roger Skoog administered the Oath of Office to Peter Karcher, who will serve as Committeeperson fulfilling the unexpired two-year term vacated by Mark Tibak, expiring 31 December 2014.

APPOINTMENT OF MAYOR

The Municipal Clerk asked for nominations as Mayor of the Township of Liberty. A motion by Ron Petersen to appoint John Inscho as Mayor of Liberty Township, 1-year term, expiring 31 December 2013 carried. Attorney Roger Skoog administered the Oath of Office to John Inscho, who will serve as Mayor for a one-year term expiring 31 December 2013.

APPOINTMENT OF DEPUTY MAYOR

A motion by Mayor John Inscho to appoint John Fisher, as Deputy Mayor for a term of 1 year, expiring 31 December 2013 carried. Attorney Roger Skoog administered the Oath of Office to John Fisher, who will serve as Deputy Mayor for a one-year term expiring 31 December 2013.

Mayor Inscho authorized Deputy Mayor Fisher to solemnize marriage between such persons as may lawfully enter into a matrimonial relation and Civil Unions as per N.J.S.A. 37:1-13 expiring 31 December 2013.

NEW JERSEY STATE POLICE

A Trooper of the Washington Township Barracks reported the following activity within Liberty Township for the month of December 2012;

- ✓ two 911 hang-ups
- ✓ 9 alarm responses
- ✓ 12 community policing
- ✓ 4 critical infrastructure checks
- ✓ 5 medical assists
- ✓ 8 motor vehicle accidents
- ✓ 7 motor vehicle stops
- ✓ 11 property checks
- ✓ 3 wellbeing check
- ✓ 1 domestic disputes
- ✓ 1 property damage/disputes
- ✓ 2 thefts
- ✓ 2 verbal dispute

TOWNSHIP COMMITTEE APPOINTMENTS 2013

A motion by Mayor John Inscho to make the following Township Committee appointments for 2013 carried;

Appointment of Alan DeCarolis as Animal Control Official, expiration of term 31 December 2013

Appointment of Nellie Klever as Animal Control Assistant, expiration of term 31 December 2013

Appointment of Eleanor Clarkson as Deputy Municipal Clerk, expiration of term 31 December 2013

Appointment of Dan Grover as LandUse Board Member, Class III, expiration of term 31

December 2013

Appointment of Dan Grover to the Open Space Committee, expiration of term 31 December 2013

Appointment of Eileen Greason to the Open Space Committee, expiration of term 31 December 2015

Appointment of Peter Wicki to the Open Space Committee, expiration of term 31 December 2015

Appointment of Steve Romanowitch as the Principal Public Works Manager, expiration of term 31 December 2013

Appointment of Diane Pflugfelder as the Public Agency Compliance Officer, expiration of term 31 December 2013

Appointment of Lynn Rutkoski as Recycling Coordinator, expiration of term 31 December 2013

Appointment of Eileen Greason as the Recreation Commission Assistant, expiration of term 31 December 2013

Appointment of Eileen Greason as the Recreation Commission Secretary, expiration of term 31 December 2013

Appointment of Warren County Soil Conservation District as Storm Water Coordinator, expiration of term 31 December 2013

Appointment of Eric Snyder as Municipal Zoning Official, expiration of term 31 December 2013

MAYORAL APPOINTMENTS 2013

The following mayoral appointments by Mayor John Inscho for 2013 were adopted by the Township Committee;

Appointment of Shannon Buckley-Schaaf to the Environmental Commission, expiration of term 31 December 2015

Appointment of Helen Danitz to the Environmental Commission, expiration of term 31 December 2015

Appointment of Dan Kurela to the Environmental Commission, expiration of term 31 December 2013

Appointment of Diane Gonski to the Environmental Commission, Alternate #2, expiration of term 31 December 2014

Designation of Phillip Wooldridge as the Environmental Commission Chairperson, expiration of term 31 December 2013

Appointment of Eileen Greason as the Environmental Commission Secretary, expiration of term 31 December 2013

Appointment of Pete Karcher as Mayor's Designee as LandUse Board Member, Class I, expiration of term 31 December 2013

Appointment of Joanne L Ward as LandUse Board Member, Class II, expiration of term 31 December 2013

Appointment of Peter Wicki as LandUse Board Member, Class IV, expiration of term 31 December 2016

Appointment of Dave Schaaf as LandUse Board Member, Alternate #1, expiration of term 31 December 2014

Appointment of Kelsey Fisher to the Recreation Commission, expiration of term 31 December 2017

TOWNSHIP COMMITTEE APPOINTMENTS 2013

Appointment of John Fisher as Board of Education Liaison, expiration of term 31 December 2013

Appointment of Dan Grover as Building & Grounds Liaison, expiration of term 31 December 2013

Appointment of John Inscho as Clean Communities Coordinator, expiration of term 31 December 2013

Appointment of John Inscho as Municipal Court Liaison, expiration of term 31 December 2013

Appointment of John Fisher as Office of Aging Liaison, expiration of term 31 December 2013

Appointment of John Inscho as Personnel Liaison, expiration of term 31 December 2013

Appointment of Ronald Petersen as Department of Public Works Liaison, expiration of term 31 December 2013

Appointment of Pete Karcher as the Recreation Commission Liaison, expiration of term 31 December 2013

TOWNSHIP PROFESSIONAL APPOINTMENTS 2013

A motion by John Fisher to adopt the following Resolution carried.

Resolution #2013.001
Annual Professional Services

WHEREAS, the Township of Liberty has a need to acquire professional services as non-fair and open contracts pursuant to the provisions of NJSA 19:44A-20.4 to 20.5; and

WHEREAS, the CFO has determined and certified in writing that the value of the acquisition of each service will or may exceed \$17,500; and

WHEREAS, the anticipated term of these contracts is one year (and may be extended as approved by this governing body); and

WHEREAS, the following Professional Services shall complete and submit a Business Entity Disclosure Certification which certifies that they have not made any reportable contributions to a political or candidate committee in the Township of Liberty in the previous one year, and that the contract will prohibit the Professional Service from making any political contributions through the term of the contract; and

WHEREAS, sufficient funds are available in the 2013 Temporary Budget and will be made available in the 2013 Municipal Budget for the Township of Liberty as required in NJAC 5:30-5.4

BE IT RESOLVED That the Township Committee of the Township of Liberty, County of Warren, and State of New Jersey authorizes the Mayor of Liberty Township to enter into a contract with the following Professional Services to provide professional services from 1 January 2013 through 31 December 2013:

Nisivoccia and Company is hereby retained as the Municipal Auditor for the Township of Liberty 2013

John G Hudak, Esq, is hereby retained as the Municipal Bond Counsel for the Township of Liberty 2013

Roger J Skoog, Esq is hereby retained as the Municipal Attorney for the Township of Liberty 2013

Steven Glickman, Esq is hereby retained as the Labor Attorney for the Township of Liberty 2013

Otterstedt Insurance, 291 Morris Avenue, Summit, New Jersey is hereby retained as the Municipal Insurance Agent for the Township of Liberty in 2013

Eric K. Snyder and Associates Inc is hereby retained as the Municipal Planner for the Township of Liberty 2013

Ferriero Engineering, Inc is hereby retained as the Municipal Engineer for the Township of Liberty 2013

This being adopted at the Reorganization meeting the Township of Liberty held on 3 January 2013

Vote: aye - Karcher
aye - Petersen
aye - Grover
aye - Fisher
aye - Inscho

John Inscho,
Mayor

DEPUTY MUNICIPAL REGISTER APPOINTMENT 2013

A motion by Ron Petersen to adopt the following Resolution carried.

Resolution #2013.002
Appointment of Deputy Municipal Registrar

WHEREAS, in accordance with NJSA 26:8-17, 26:8-17, the local registrar, immediately upon acceptance of the appointment, shall appoint a deputy to assist in the normal, day-to-day operation of the office and whose duty shall be to act in the registrar's stead in case of absence, disability or death of the registrar. In case of death of the local registrar the deputy shall act as local registrar until a new local registrar has been appointed and qualified; and

WHEREAS, the Liberty Township Municipal Clerk recognizes Eleanor Clarkson, as qualified for the position of Deputy Municipal Registrar of Liberty Township.

BE IT RESOLVED By the Township Committee of the Township of Liberty, Warren County, New Jersey acknowledges the appointment of Eleanor Clarkson as the Deputy Municipal Registrar of the Township of Liberty, Warren County effective 1 January 2013.

Vote: aye - Karcher
aye - Petersen
aye - Grover
aye - Fisher
aye - Inscho

John Inscho,
Mayor

RESOLUTIONS

A motion by John Fisher to adopt the following Resolution carried.

Resolution #2013.003
Open Public Meetings

WHEREAS, pursuant to the Chapter 321 Law 1075 known as the Open Public Meetings Act, all meetings of the public bodies wherein formal action, decisions, or discussions relating to the public bodies and wherein formal action, decision, or discussions relating to the public business may take place are required to be publicly announced and scheduled, with adequate posting and advanced notice of the time, place, date, location and to the extent known, the purpose or agenda of each meeting.

BE IT RESOLVED, By the Township Committee of the Township of Liberty as follows:

1. The following are designed meetings of the Township Committee of the Township of Liberty at which public business may be formally discussed, decided or acted upon.

Time: 7:00 pm
Place or Location:
Municipal Building, 349 Mountain Lake Road, Great Meadows, NJ
Purpose or Agenda: Regular Public Meeting for public discussion

Meeting Dates for the Year 2013

3 January 2013	7 February 2013	7 March 2013
4 April 2013	2 May 2013	6 June 2013
11 July 2013	1 August 2013	5 September 2013
3 October 2013	7 November 2013	5 December 2013

Workshop Dates for the Year 2013

24 January 2013	28 February 2013	28 March 2013
25 April 2013	23 May 2013	27 June 2013
25 July 2013	22 August 2013	26 September 2013
24 October 2013		

Official action may or may not be taken.

In addition, such other meetings as the Township Committee of the Township of Liberty may require, shall be scheduled and held but pursuant to and with additional notice as is required by State Statute.

2. The Municipal Clerk of the Township of Liberty , is hereby authorized and directed to:
 - A. Post and maintain a copy of said Resolution upon the bulletin board within the Municipal Building
 - B. File a copy of said Resolution with the Municipal Clerk of the Township of Liberty
 - C. Forward copies of said Resolution to the Star Gazette, the official newspaper of Liberty Township, Warren County; and,
 - D. Do all necessary hereafter to comply with said Statutes to the end that adequate public notice of all public meetings pursuant to such Statute, be given according to law

Vote: aye - Karcher
 aye - Petersen
 aye - Grover
 aye - Fisher
 aye - Inscho

John Inscho,
 Mayor

A motion by Ron Petersen to adopt the following Resolution carried.

Resolution #2013.004

Resolution Authorizing Legal Counsel to File and Prosecute Roll Back Tax Complaints, Complaints to Correct Errors in Assessments and Complaints for Added, Omitted and Added/Omitted Assessment; Defend, Settle or Stipulate to Resolve All 2013 Local Property Tax Appeals

WHEREAS, the County Tax Board has issued a letter of request requiring a Resolution by the Mayor and Township Committee or Council of each municipality of the County of Warren by its County Tax Administrator, Melissa Pritchett, CTA; and

WHEREAS, the said County Tax Administrator requires that the Mayor and member of the Township Committee of each municipality in the County of Warren, in order to file Municipal Roll Back Complaints, Correct Errors or File Added, Omitted and Added/Omitted Complaints, Adopt a Resolution allowing the Municipal Attorney or any member of his firm, to file and prosecute said Complaints.

BE IT RESOLVED, On this 3rd day of January 2013 by the Township Committee of the Township of Liberty, in the County of Warren and the State of New Jersey, that the Municipal Attorney, Roger Skoog as Attorney for the Township of Liberty, is hereby authorized to file, prosecute, defend, stipulate, modify, agree upon and other wise perform the duties which are required of said Attorney, in the process or prosecution and/or filling of said Roll Back Tax Complaints, Complaints to Correct Errors in Assessments for Added Assessments, Omitted Assessments and Added/Omitted Assessments in 2013 and Defending or Settling all 2013 local property tax appeals and execute any and all stipulations relating to the same with the agreement of the Liberty Township Municipal Assessor.

BE IT RESOLVED, That the Municipal Clerk be and the same is hereby directed to provide a true copy of this Resolution to the Warren County Board of Taxation, Cummins Building, 202 Mansfield Street, Belvidere, New Jersey 07823.

Vote: aye - Karcher
aye - Petersen
aye - Grover
aye - Fisher
aye - Inscho

John Inscho,
Mayor

A motion by Pete Karcher to adopt the following Resolution carried.

Resolution #2013.005
Designation of Official Newspaper

BE IT RESOLVED, By the Township Committee of the Township of Liberty in the County of Warren, State of New Jersey that the Star Gazette hereby be designated as the official newspaper and the Courier News as the secondary newspaper of the Township of Liberty for the year 2013.

BE IT RESOLVED, That the bulletin board in the Municipal Building, 349 Mountain Lake Road, Great Meadows, New Jersey is designated as the place where all official notices are to be posted.

Vote: aye - Karcher
aye - Petersen
aye - Grover
aye - Fisher
aye - Inscho

John Inscho,
Mayor

A motion by John Fisher to adopt the following Resolution carried.

Resolution #2013.006
2012 Tonnage Grant Application

WHEREAS, the Mandatory Source Separation and Recycling Act, P.L. 1987, c.102, has established a recycling fund from which tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

WHEREAS, the New Jersey Department of Environmental Protection has promulgated recycling regulations to implement the Mandatory Source Separation Act; and

WHEREAS, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, a Resolution authorizing this municipality to apply for such grants will memorialize the commitment of this municipality to recycling and to indicate the assent of the Liberty Township Committee to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and,

WHEREAS, such a Resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

BE IT RESOLVED By the Township Committee of the Township of Liberty, that the Township of Liberty hereby endorses the submission of the Recycling Tonnage Grant Application to the New Jersey Department of Environmental Protection and designate John Inscho, Committeeperson, to ensure that the application is properly filed.

BE IT RESOLVED That the monies received from the Recycling Tonnage Grant be deposited in a dedicated Recycling Trust Fund to be used solely for the purposes of recycling.

Vote: aye - Karcher
aye - Petersen
aye - Grover
aye - Fisher
aye - Inscho

John Inscho,
Mayor

A motion by Ron Petersen to adopt the following Resolution carried.

Resolution #2013.007
Cash Management Plan

Interest Rate on Delinquent Taxes and Municipal Charges

In accordance with RS: 4-67, the interest rate on delinquent taxes and municipal charges shall be as follows:

- 1. 8% per annum on the first \$1,500 of the delinquency
- 2. 18% per annum on any amount in excess of \$1,500

No interest shall be charged for a 10-day grace period; after the 10-day grace period, interest shall be calculated from the due date.

An additional penalty of 6% of the amount of the delinquency will be charged to a taxpayer with a delinquency in excess of \$10,000 who fails to pay that delinquency prior to the end of the calendar year.

The Tax Collector is authorized to process or cancel without further action on part of the governing body, any property tax overpayment or delinquency of less than \$10.00. The Tax Collector is further authorized to conduct the annual sale of delinquent taxes for the calendar year 2012.

Investment of Funds

The Chief Financial Officer is hereby authorized to invest funds, as they shall become available, to attain the highest rate of return, provided that all investments are reported to the Township Committee at the next meeting subsequent to the making of the investments.

Official Depositories

In accordance with NJSA 40A: 5-15, all monies collected by taxation, received from any source by or on behalf of any local unit or any board or department shall be deposited or turned over to the Chief Financial Officer within 48 hours.

The following banks are designated as official depositories for checking and/or escrow funds for the Township for 2013, as well as savings funds and investment accounts:

- The First Hope Bank, Hope, 1301 Hope-Bridgeville Road, Hope, New Jersey
- Fulton Bank of New Jersey, 176 Mountain Avenue, Hackettstown, New Jersey

Authorized Signatures

All withdraws against the foregoing accounts shall bear the signatures of two of the following officials: Mayor, Municipal Clerk and Chief Financial Officer.

- Vote: aye - Karcher
 aye - Petersen
 aye - Grover
 aye - Fisher
 aye - Inscho

 John Inscho,
 Mayor

A motion by Pete Karcher to adopt the following Resolution carried.

Resolution #2013.008
Appointment of Public Agency Compliance Officer 2013

WHEREAS, it is necessary to appoint a Public Compliance Officer (P.A.C.O.); and

WHEREAS, this is an annual appointment – this appointment will be for calendar year 2013.

BE IT RESOLVED, By the Township Committee of the Township of Liberty, Warren County, New Jersey, to appoint Diane M Pflugfelder, Municipal Clerk to this office as this individual has a knowledge of the professional services and procurement contracts entered into by Liberty Township.

- Vote: aye - Karcher
 aye - Petersen
 aye - Grover
 aye - Fisher
 aye - Inscho

 John Inscho,
 Mayor

A motion by Dan Grover to adopt the following Resolution carried.

Resolution #2013.009

PAIC Alliance Insurance Coverage Fund
Resolution for Renewal of Membership

WHEREAS, the Liberty Township hereinafter referred to as “Public Entity” is a member of the Public Alliance Insurance Coverage Fund, hereinafter referred to as “Fund”; and

WHEREAS, said renewal membership terminates as of 1 January 2013 at 12:01 am standard time, unless earlier renewed by agreement between the Public Entity and the Fund; and

WHEREAS, the Public Entity is afforded the following types of coverages:

- Worker’s Compensation
- Package (property, boiler & machinery, crime, auto & general liability)
- Public Officials Liability
- Excess Liability
 - General & Auto Liability
 - Public Official Liability
- Environmental Impairment Liability

WHEREAS, the Public Entity desires to renew said membership.

BE IT RESOLVED as follows:

1. The Public Entity agrees to renew its membership in the Fund for a period of three years beginning 1 January 2013, and ending 1 January 2016 at 12:01 am eastern standard time, and to be subject to the coverages, operating procedures, bylaws and other organizational and operation documents of the Fund presently existing or as from time to time amended by the Fund and/or Department of Banking and Insurance.
2. The Public Entity agrees that as a member of the Public Alliance Insurance Coverage Fund the Public Entity must purchase all types of coverages offered by the Fund which are applicable to the Public Entity
3. The Public Entity hereby appoints Diane M Pflugfelder as the Public Entity’s Fund Commissioner and is authorized to execute the renewal Indemnity and Trust Agreement thereby evidencing annexed hereto and made a part hereof and to deliver to same to the Fund the Public Entity’s renewal of its membership

Vote: aye - Karcher
aye - Petersen
aye - Grover
aye - Fisher
aye – Inscho

John Inscho,
Mayor

A motion by Ron Petersen to adopt the following Resolution carried.

Resolution #2013.010

Appointment of a Fund Commissioner to the
Public Alliance Insurance Coverage Fund

BE IT RESOLVED, By the Township of Liberty, County of Warren, State of New Jersey, that it hereby appoints Randy May as the Fund Commissioner and Diane M Pflugfelder as the Alternate Fund Commissioner to the Public Alliance Insurance Coverage Fund; and

BE IT RESOLVED That copies of this Resolution be forwarded to the following:

1. Diane M Pflugfelder, Fund Commissioner
2. John Fisher, Alternate Fund Commissioner
3. Public Alliance Insurance Coverage Fund

Vote: aye - Karcher
aye - Petersen
aye - Grover

John Inscho, Mayor

aye - Fisher
aye - Inscho

A motion by John Fisher to adopt the following Resolution carried.

Resolution #2013.011
Temporary Appropriations 2012

WHEREAS, N.J.S. 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2013 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided, and

WHEREAS, the date of this resolution is within the first 30 days of the fiscal year, and

WHEREAS, the total appropriations in the 2012 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement and public assistance, is the sum of \$1,716,519.54, and

WHEREAS, 26.25% of the total appropriations in the 2012 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement and public assistance in said budget is the sum of \$450,586.38.

BE IT RESOLVED By the Committee of the Township of Liberty in the County of Warren, State of New Jersey, that the following appropriations be made and a certified copy of this resolution be transmitted to the Chief Financial Officer for his records.

Vote: aye - Karcher
aye - Petersen
aye - Grover
aye - Fisher
aye - Inscho

John Inscho,
Mayor

A motion by Dan Grover to adopt the following Resolution carried.

Resolution #2013.012
Resolution Supporting Assembly Bill A-2753
Requiring Direct Payment of Energy Taxes to Municipal Government

WHEREAS, taxes on gas and electric utilities were originally collected by the host municipalities, and when the State made itself the collection agent for these taxes, it promised to dedicate the proceeds to municipal property tax relief; and

WHEREAS, just as municipalities collect property taxes for the benefit of school district, counties and other entities; the State is supposed to collect Energy Taxes for the benefit of municipal governments; and

WHEREAS, for years, though, State officials have diverted funding from Energy Taxes to plug holes in the State budget and to fund State programs; and

WHEREAS, the cumulative impact of years of underfunding has left many municipalities with serious needs and burdensome property taxes; and

WHEREAS, municipalities lost \$331 million in combined Energy Tax and Consolidated Municipal Property Tax Relief Aid (CMPTRA) funding in Fiscal Year 2009, 2010 and 2011, while also being denied scheduled incremental funding; and

WHEREAS, as a result of these cuts, in a number of municipalities property taxes are higher now, despite the fact that they are spending less, proving that the State's diversion of tax relief funding has contributed to higher municipal property taxes; and

WHEREAS, A-2753, sponsored by Assemblymen Daniel Benson and Wayne DeAngelo, and S-1923, sponsored by Senator Linda Greenstein, would restore the \$331 million in municipal property tax relief funding, ensure that each municipality will be restored to the 2007 (SFY 2008) Energy Tax Receipts/CMPTRA level and adjust that amount to account for inflation; and

WHEREAS, the bills would require certain energy tax receipt to be paid directly to municipalities and, thereby, would assure local property taxpayers compensation for hosting transmission facilities and lines that allow gas and electric energy corporations to serve customers

and conduct business in out Garden State; and

WHEREAS, the time has come to restore to local budgets the millions in property tax relief that had been annually diverted to meet State needs, now therefore be it

RESOLVED, That the Township of Liberty salutes the sponsors for listening to the Mayors in their districts and all around New Jersey and for advancing this legislation; and be it further

RESOLVED, That we enthusiastically support and urge our State Legislators to pass A-2753/S-1923; and be it finally

RESOLVED, That certified copies of this Resolution be forwarded to Governor Chris Christie, Lieutenant Governor Kimberly Guadagno, New Jersey Senate President Steve Sweeney, New Jersey Senate Republican Leader Thomas Kean Jr., New Jersey Assembly Speaker Sheila Over, New Jersey Assembly Republican Leader Jon Bramnick, our State Senator Steven V Oroho, our Assemblyperson Gary R Chiusano and Assemblyperson Alison Littell McHose and to the New Jersey League of Municipalities.

Vote: aye - Karcher
aye - Petersen
aye - Grover
aye - Fisher
aye - Inscho

John Inscho,
Mayor

A motion by Ron Petersen to adopt the following Resolution carried.

Resolution #2013.013
A Resolution Consenting to the Proposed Water
Quality Management (WQM) Plan Amendment
Entitled: Upper Delaware Water Quality Management Plan

WHEREAS, the Township of Liberty desires to provide for the orderly development of wastewater facilities within the Township; and

WHEREAS, the New Jersey Department of Environmental Protection (NJDEP) requires that proposed wastewater treatment and conveyance facilities and wastewater treatment service areas, as well as related subjects, be in conformance with an approved WQM plan; and

WHEREAS, the NJDEP has established the WQM plan amendment procedure as the method of incorporating unplanned facilities into a WQM plan; and

WHEREAS, a proposed WQM plan amendment noticed in the New Jersey Register on 17 December 2012 for the Upper Delaware Water Quality Management has been prepared by the Township of Liberty.

BE IT RESOLVED On this 3rd day of January 2013, by the Township Committee of the Township of Liberty that:

1. The Township of Liberty hereby consents to the amendment entitled Liberty Township Future Sewer Service Area Map, and publicly noticed on 20 December 2012, prepared by Eric K Snyder & Associates, for the purpose of its incorporation into the applicable WQM plan.
2. This consent shall be submitted to the NJDEP in accordance with NJAC 7:15-3.4

Vote: aye - Karcher
aye - Petersen
aye - Grover
aye - Fisher
aye - Inscho

John Inscho,
Mayor

A motion by Dan Grover to adopt the following Resolution carried.

Resolution #2013.014
Appointment of Emergency Management
Coordinator and Deputy Emergency Manager

BE IT RESOLVED By the Liberty Township Committee of the Township of Liberty,
County of Warren , and State of New Jersey the following appointments:

John Inscho, Emergency Management Coordinator for a three-year term effective 1
January 2013, expiration of term 31 December 2015

John Fisher, Deputy Emergency Management Coordinator for a three-year term effective
1 January 2013, expiration of term 31 December 2015

Vote: aye - Karcher
aye - Petersen
aye - Grover
aye - Fisher
aye - Inscho

John Inscho,
Mayor

A motion by Ron Petersen to adopt the following Resolution carried.

Resolution #2013.015
Payment of Bills

RESOLVED, That the Township Committee of the Township of Liberty, does hereby
authorize the Finance Department to pay all vouchers when properly endorsed and approved by at
least 3/5 majority of the township committee in the amount of \$473,398.21.

Vote: aye - Karcher
aye - Petersen
aye - Grover
aye - Fisher
aye - Inscho

John Inscho,
Mayor

APPROVAL OF MINUTES

A motion by John Fisher to adopt the public and executive session minutes of 6 December 2012
carried. Ron Petersen abstained.

JOAN KNECHEL MEMORIAL WALK

A request to conduct the 12th annual Joan Knechel Memorial Walk at Mt Lake on 20 October
2013 was received. A motion by John Fisher authorizing municipal support of the 12th annual
Joan Knechel Memorial Walk at Mt Lake carried.

MUNICIPAL CODE, CHAPTER 3 – A motion by Ron Petersen authorizing Attorney Skoog to
review and update Chapter 3, Administrator carried.

ANIMAL HOLDING FACILITY – A motion by Pete Karcher adopting Happy Trails Inn as the
primary and Joseph Kucharski as the alternate animal holding facility for Liberty Township
carried.

APWA PLAQUE – Ron Petersen presented Steve Romanowitch with an APWA (American Public
Works Association) plaque as recipient of the Richard Rohrbach 2012 Public Works Leader of the
Year.

PUBLIC COMMENT was opened at 7:27pm

Lynn Gilmore – Ms Gilmore expressed her appreciation on the paving of Lakeside Drive West
and reported the site of cracks observed within the road surface near the Lewis Lane intersection.
The DPW was asked to investigate.

ADJOURNMENT - There being no further business, a motion by Mayor Inscho to adjourn the
meeting carried.
Meeting adjourned at 7:29 p.m.

Diane Pflugfelder RMC/MMC
Municipal Clerk/Administrator
Minutes Approved 7 February 2013